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CARROLL COUNTY



ANNUAL REPORT

of the Commissioners, Treasurer,
and Other County Officers
for the year ending
December 31, 2009

DEDICATION

WE ARE PROUD TO DEDICATE THE 2009
ANNUAL COUNTY REPORT TO

Mr. Allen Seguin



Allen Seguin's heart had always been in his work for the county. As the county farm supervisor, he was unique.. He could take apart a damaged piece of machinery, remake the part, and put it back together. He rebuilt county trucks and tractors, extending their lives beyond the normal due to his ingenuity; thus it wasn't until 2007 that a new backhoe had to be purchased, and in 2009 a new firewood delivery truck.

Working alongside his 2 member farm crew, each year they cut and sold over 130 cords of firewood, 12,000 bales of hay, mowed lawns and plowed parking lots around the county complex.

Although Allen's primary job was farm supervisor, he also was responsible for the water and sewer departments where his talents were appreciated.

For over 21 years, he was a dependable, responsible and dedicated county employee. His ingenuity saved the county thousands of dollars.

Allen's heart gave out on March 26th, 2009 at the Farm Complex. The county sorely misses him.

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CARROLL COUNTY OFFICERS 2009

COMMISSIONERS

David C. Sorensen, Chairman	Eaton Center
William "Chip" Albee	Tuftonboro
Dorothy Solomon	Albany

TREASURER

Godfrey G. Howard	Tuftonboro
Jack Widmer	Tuftonboro

COUNTY ATTORNEY

Robin J. Gordon	Tamworth
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COUNTY SHERIFF

Chris Conley	Wolfeboro
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CLERK OF THE SUPERIOR COURT

Patricia Lenz	Ossipee
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REGISTER OF PROBATE

Gail A. Monet	Madison
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REGISTER OF DEEDS

Ann Aiton	Wolfeboro
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NURSING HOME ADMINISTRATOR

Sandra McKenzie	Wolfeboro
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CHAPLAIN, NURSING HOME

Rev. Marty Perreault	Freedom
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PHYSICIAN, NURSING HOME

Eric Lewis, MD	Wolfeboro
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JAIL & HOUSE OF CORRECTION DIRECTOR

Jason Johnson	Ossipee
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COUNTY MAINTENANCE SUPERVISOR

Farm Manager

Will Dewitte	Ossipee
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DELEGATION MEMBERS

District 1 (Bartlett, Chatham, Conway, Hale's Location, Hart's Location, Jackson)

Karen Umberger, Clerk
Gene G. Chandler
Ed Butler
Tom Bucu

District 2 (Albany, Eaton, Madison)

Robert Bridgham

District 3 (Freedom, Ossipee, Sandwich, Tamworth)

John Roberts
Susan Wiley
Mark McConkey

District 4 (Moultonborough, Tuftonboro, Wolfeboro)

David Knox
Chris Ahlgren
Betsey L. Patten, Chairman
Stanley E. Stevens, Vice Chairman

District 5 (Brookfield, Effingham, Wakefield)

Dino Scala
Joseph W. Fleck

COMMISSIONERS ANNUAL REPORT 2009

This was a year for change in Carroll County. On the first Tuesday in January, two new commissioners, Chip Albee and Dorothy Solomon, were sworn in by Judge Patten. The new three member county commission brought with them a new openness to county government. To this end, the commissioners have opened their meetings to extended public input on a regular basis, began evening meetings once a month, and improved the county website. Hopefully the citizens of the county will make themselves more familiar with county workings.

Among the changes was the hiring of new supervisors in key county divisions. Sandra McKenzie who was interim supervisor at the Mountain View Nursing Home became full time supervisor in January. She proved her worth immediately changing for the better the tenor in the home and increasing the revenue as well. At the House of Corrections, long time superintendent, Dennis Robinson, retired and Jason Johnson moved seamlessly into this position. Jason has proven to be an excellent administrator. With the untimely death of Allen Seguin, it became important to find a new manager for the farm. A number of candidates were interviewed for the position, but Will DeWitte stood out in the crowd. He was offered the position and has been working diligently since. The County Treasurer, Godfrey Howard also passed away this year and the Delegation filled his position with Jack Widmer, a man so well qualified the other candidate at the meeting stepped down without going through the interview. Hale's Location, a small community in the Conway area that is overseen by the County Commissioners, also had a sudden retirement. The long time clerk decided to move on to other ventures and Nancy Davis was hired to replace her. In all instances, the county has moved forward with new, extremely qualified and exciting leadership.

But perhaps the most talked about change in the county was the decision to build a new nursing home. After months of the commissioners bringing plans and proposals to the public via town meetings, commissioner and selectmen's meetings, Rotary Club meetings, newspaper articles, etc., by a vote of 11 to 3 on November 30, the Delegation agreed to allow the commissioners to go out for a bond. A new, modern, green and homelike building will have its ground-breaking ceremony this spring with a completion date expected in the fall of 2011. The old nursing home will not go to waste though. The intention at this time is to remove at least two wings (resident rooms) and refurbish the building for another use. At this moment, the front of the building is proposed to be the new home of UNH Cooperative Extension.

The remainder of the building will house an expanded laundry facility to reduce the cost of laundering for the nursing home and jail, additional storage facility for the new nursing home, a central heating location for the county complex and a conference center.

In addition, this year, three employees of the county, Paula Coates, Robin Reade and Sgt. Patrick Bachelder, were honored by the New Hampshire Association of Counties, for their efforts beyond the norm at the annual banquet held at the Mount Washington Hotel. It was a proud time for the county.

Commissioner Albee took on the negotiations between the County and the Nursing Home union. Together they agreed upon a workable contract with a one percent increase in pay for the employees together with a new health plan. The commissioners have presented a budget to the Delegation that does not increase the taxes to the county's taxpayers.

Yet another new project is the proposed Carroll County Farm Day and Agricultural Festival planned for August on the county campus. Work on this event is in the works.

Unfortunately, though, not everything was pleasant in the county. We had three deaths, two who have already been mentioned: Godfrey Howard and Allen Seguin. The county also lost Peter Olkkola this winter. Peter served as county commissioner from January 2007 to January 2009.

With the help of our dedicated staff at the commissioner's office, the House of Corrections, Mountain View Nursing Home, the Registry of Deeds, the Sheriff's Department, the County Attorney's Office and the Farm and Maintenance Departments we were able to present the Delegation a budget for 2010 lower than our 2009 budget. Efficiencies in our operating expenses and savings in our health care costs negotiated and approved by our union employees, as well as revenue increases at our nursing home and Registry enabled us to provide improved government services at reduced cost to the county taxpayer.

As we end 2009, the commissioners look forward to an exciting and busy year ahead. We thank our dedicated employees for the work they do so well. We thank the elected officials and delegation members who work along with the commissioners to serve the taxpayers of Carroll County. We still have a great deal to do, and a passion for doing it well.

David Sorensen, Chair
Chip Albee, Vice-Chair
Dorothy Solomon, Clerk

OFFICE OF THE COUNTY ATTORNEY

ANNUAL REPORT 2009

This year was the first year that the position of County Attorney was full-time. The Delegation voted to establish the full-time position, finally ending the distinction of being the only county in the State without a full-time County Attorney.

Our primary goal is to do justice and we try to do that by balancing the punishment and rehabilitation of defendants with restitution to the victims. This difficult economy has directly impacted community resources at a time when costs to incarcerate defendants has increased. When there are fewer alternatives to incarceration, sentencing options become limited. The Carroll County Department of Corrections has done a great job instituting programs that have provided some options in lieu of incarceration to reduce some of the cost to County taxpayers.

We are seeing more cases where mental illness is a factor as well as more financial cases involving elderly victims. We try to weigh the punitive aspects of a sentence in relationship to public safety, accountability to victims and personal responsibility.

This Office prosecutes the serious felony level offenses in the county including sexual assaults, physical assaults, burglaries, identity fraud, child pornography, property damage, drug and alcohol offenses and negligent homicide. Additionally this Office is dedicated to working with the Child Advocacy Center to ensure professional interviews of child victims of sexual assault. This approach protects both the victim and the accused and is the best way to promote justice in these difficult cases.

This Office also sponsored training provided by the Attorney General's Office on a new domestic violence initiative. All law enforcement agencies in the County have partnered with Starting Point, the County's domestic violence support agency, to identify and target situations where the victim may be in a potentially lethal environment. The State has seen horrific murder/suicide events that have resulted in all agencies coming together to try to intervene early enough to prevent these events from occurring.

This Office has managed to maintain a steady resolution in criminal matters despite sharing one judge with the civil and equity docket at the Court. We were able to resolve 100 more cases than last year and our caseloads have remained steady with just over 800 defendants being served.

This Office enjoys a close and cooperative relationship with our law enforcement departments. I appreciate the hard work they do. We expect a lot from them and they do an excellent job in often-dangerous circumstances.

The Office has enjoyed stability with the office staff this year. Betsy Rand continues in her position of "Command Central", holding the office together. She keeps all of our schedules, keeps the statistics, and runs the office. This Office and the County are fortunate to have her. I appreciate all she does. She is an invaluable asset, always working above and beyond a job description. She is dedicated to professionalism and to making sure the residents of Carroll County receive the most from their tax dollar.

Melissa Smith has been the Victim / Witness Specialist and is doing a great job. She has been a tireless advocate for victims of crime and works with them navigating the judicial system. She provides a compassionate contact for victims who need a regular liaison with this Office.

Wanda LeBlanc also has remained with the Office. She has become indispensable as she works both with victims, and office staff coordinating hearings, witnesses and making sure that pleadings and reports are completed. She has been a terrific addition to the office.

The Office welcomed Thomas Miscio in as an addition to the assistant county attorney staff, joining Susan Boone and Stephen Murray, both of whom have remained in the office.

I am fortunate to have this dedicated staff. The work we do is often hard, disturbing and draining. I appreciate their work, their dedication and their humor. The County is fortunate to have them. I think that my staff is the best, personally and professionally. They make it easy to come to work.

The primary function of the County Attorney's Office is to prosecute felony and some misdemeanor level offenses committed in the County.

In 2009 the Carroll County Attorney's Office, working through the Grand Jury process, docketed 360 new felony indictments and 77 misdemeanor informations on 193 defendants.

In addition to felony trials, the office continues to represent the citizens of Carroll County at hearings including, but not limited to, violations of probation, misdemeanor appeals, annulments, deferred/suspended sentence motions, bail hearings and other issues that may surface post-conviction such as parole hearings and motions for a new trial.

In 2009 my office handled a total of 1,738 matters, working on cases involving 691 individuals. Not all cases handled in 2009 have been resolved; some are currently pending disposition. However, 1,264 were resolved and include the following categories of disposition:

	<u>CHARGES/CASES</u>	<u>DEFENDANTS</u>
Guilty by Jury Trial	14	8
Guilty by Bench Trial	9	6
Guilty by Plea Agreement	308	143
Nolo Plea	2	2
Not Guilty by Jury Trial	25	12
Not Guilty by Bench Trial	1	1
Dismissed/Quashed	20	5
Nolle Prossed	154	79
Remand (DC Appeal)	6	4
Mistrial-Hung Jury	0	0
Mistrial-Other	1	1
Declined to Prosecute	63	62
Defendant Deceased	6	2
Post-Conviction Pleadings	249	187
Vio. of Probation/Court Order	88	54
Other	6	6
Failed to Appear	82	47
Transferred	5	4
Agreement	38	34
Withdrawn	37	32
Upheld	3	3
Closed	136	114
Directed Verdict	1	1
Placed on File w/o Finding	6	5
PC Hearing Bound Over	1	1
Habeus Corpus Petition-dismissed	2	2
Reversed & Remanded (Supreme Ct.)	1	1
 TOTAL:	 1,264	 816

(some defendants had multiple resolutions)

Moreover as required under RSA 7:38, I hereby provide full statistics (14 of 15 police departments reporting) regarding crimes and will include such recommendations as the public good requires:

CRIMES REPORTED IN CARROLL COUNTY DURING 2009

Abuse of a Corpse	1
Alcohol Offenses	305
Arson/Att. Arson	19
Arrest on Warrant	131
Assaults	525
Attempted Murder	1
AWOL/Desertion	1
Bail Jumping	30
Bad Checks	119
Burglaries/Accomp. to Burg.	289
Child Abuse/Neglect	5
Conduct After Accident	98
Crim. Liability/Conduct Another	12
Criminal Mischief	578
Criminal Threatening	221
Criminal Trespass	166
Cruelty to Animals	10
Delivery of Articles Prohibited	5
Disobeying an Officer	33
Disorderly Conduct	169
Drugs/Narcotics	440
Duty to Report	6
DWI/2 nd /Agg.	362
Endangering Welfare	11
Escape	4
False Imprisonment	8
False Report	10
False Pretenses	46
Falsifying Physical Evidence	2
Felon in Possession Firearms	3
Forgery	45
Fraud/Att. Fraud	58
Fugitive from Justice	16
Habitual Offender	8
Harassment	94
Hindering Apprehension	3
Identity Fraud	18
Impersonation	14
Indecent Exposure	10
Interference w/Custody	3
Intimidation	148

Kidnapping	11
Murder	1
Negligent Homicide	1
Obstructing Report of Crime	10
Operating After	
Suspension/Revocations	256
Pornography, incl. Child	9
Possession of Infernal Machine	1
Prostitution	3
Protective Custody	210
Receiving Stolen Property	43
Reckless Conduct	34
Resisting Arrest	61
Robbery	11
Sex Assaults	80
Shoplifting/Willful Concealment	65
Stalking	41
Thefts/Att. Thefts	942
Trespass of Real Property	89
Unsworn Falsification	2
Violation of Protective Order	81
Weapons Possession	8

Total: 5,977

It should be noted that these statistics only cover reported crime and their accuracy depends on many factors, such as the methods used to record the data and the definitions of the crimes. As is true with all statistics, this data should be viewed with caution and common sense.

Respectfully submitted,

Robin J. Gordon
Carroll County Attorney

Carroll County Victim/Witness Program

ANNUAL REPORT 2009

In 2009, the Victim/Witness Assistance Program through the Carroll County Attorney's Office provided services to 559 victims of crime: 335 in open cases; 189 in post-conviction proceedings; 16 in District Court cases; 1 Juvenile case and 28 in cases not yet referred for prosecution. For all crime victims served in 2009, 193 were victims of violent crimes. There were 72 children who were victims in cases this year.

The mission of the Victim/Witness Assistance Program in the Carroll County Attorney's Office focuses on providing the highest quality, most comprehensive and coordinated services for crime victims and witnesses through proper planning, management and education in accordance with the NH Victims' Bill of Rights. My role as the Victim/Witness Advocate is to inform, support and advocate for the victims of the crime, ensure that their individual needs are addressed, provide referrals to appropriate resources, and make certain that their voices are heard during the court process in accordance with New Hampshire law. I educate crime victims and witnesses about the Criminal Justice system and the court process, providing information and case updates specific to their situations.

Wanda LeBlanc continues to be an integral part of this program. She handles all the drug and habitual offender cases, allowing me to spend more time working directly with victims and their families. She works directly with the prosecutors in securing law enforcement testimony as needed in evidentiary hearings. She is a huge asset to the program.

I continue to have an active role with the Child Advocacy Center and the Child Protective Team. As a member of this team I am able to meet with juvenile victims and their families early in the process. This facilitates a smoother and in some cases, more successful prosecution in child sexual assault cases. Our local CAC continues to be a wonderful resource for Carroll County and for our office.

In 2009, Wanda and I attended numerous conferences in and around New England keeping our knowledge of victim's rights up-to-date and, in some cases, sharing with others what has been successful in our program in Carroll County. In 2010 Wanda will be attending the Victim Assistance Academy for the tri-state area in Maine and I will travel to Atlanta, Georgia for the International End Violence Against Women's Conference.

As I work to expand and develop the scope of services this program provides to the people of Carroll County, and continue to support and educate victims of crime, I value the professional relationships and sense of teamwork that the law enforcement community brings to our office. This year in particular, through hard work and diligence, the County Attorney and I have been able to bring the Lethality Assessment Program to Carroll County. We are only the second county in the State to implement this excellent program at the 100% level. This is an excellent program that unites law enforcement and domestic violence shelters on scene. I look forward to the long-term positive results it will bring.

Although the circumstances can be extremely trying, I truly enjoy my work and look forward to continuing my relationships in the community and among law enforcement in 2010.

Respectfully submitted,

Melissa Smith, Director
Victim/Witness Assistance Program

SHERIFF'S DEPARTMENT ANNUAL REPORT

To the Honorable Commissioners, Representatives to the General Court, and Citizens of Carroll County. I am honored to serve as your Sheriff and submit the Annual Report 2009:

This has been a dynamic year and one of significant growth throughout this Office. Our core missions include the service of all civil process, the protection and security of the Court complex, movement of detained persons, and the communication infrastructure of emergency services throughout the county. The Sheriff's Office provides police services to the communities without Police Departments as well as support to all communities in the county by coordinated coverage, the Carroll County Drug Task Force or support to the Attorney General. We are committed to the Child Advocacy Center and the investigation of crimes against children. Additionally, this Office is the lead investigative agency of the Internet Crimes Against Children Task Force. We are a full spectrum police agency.

Communications Center; The Communications Center is a high intensity environment that responded to 78,000 contacts and facilitated 400,000 radio and telephone communications. There were more than 5,000 fire and rescue incidents throughout the county.

Criminal Investigations; There were over 100 criminal investigations including 8 investigations that involved thousands of digital images of child abuse and rape. There were numerous and ongoing investigations of drug pushers that were assisted by the area police agencies and the Attorney General's Drug Task Force.

Uniform Services; Deputies served 2,850 court orders, transported 1,060 persons, and arrested 460 persons for civil, vehicular, or criminal violations of law or Court Orders. The Office generated \$82,000 in fees submitted to the general fund. The Deputies responded to police emergencies in every community.

Special Projects; This Office has initiated embedded relationships with the communities we serve. Deputies, Communication Specialists, and the administrative staff are committed to the communities where we live and work. The Sheriff's Office has initiated an Emergency Operations Plan for county wide natural or man made disasters that will provide emergency managers real time information and communication access.

Carroll County Court Complex; The Sheriff's Office provided security throughout the year and for over 950 court proceedings at the District, Family, Probate, and Superior Courts. The protection of citizens at our Courts is among the highest priorities of this Office.

We are a values based organization: loyalty, duty, respect, selfless service, honor, integrity, and personal courage. Our people are our greatest resource and deserving of thanks and praise. Thank you for the trust and confidence you place in us.

Christopher E. Conley, Sheriff
January 2010

DEPARTMENT OF CORRECTIONS ANNUAL REPORT

2009 was a very busy and challenging year for the Carroll County Department of Corrections. The average daily population in 2009 was 75 as opposed to 61 in 2008. The Department of Corrections handled a total of 899 inmates in 2009. The total days served was 31,462.

We began a new substance abuse program this year. The PRI program was developed by the Prevention Research Institute. PRI is a risk reduction program, and its' goals are 1st to help each participant in the program reduce risks for any type of alcohol or drug problem, and 2nd – focus on a self assessment to help each participant understand and accept the need to make changes to protect the things most valuable in their lives. Also the GED Program had approximately 40 inmates participate. Thirteen inmates tested for their GED and 11 passed.

We developed two programs to help address the growing inmate population as well as the recidivism rate. In Carroll County, we are experiencing a 45 percent recidivism rate. For definition, we are counting a recidivist as an inmate who has a previous booking in our facility.

The Carroll County Department of Corrections received a grant funded by the Department of Health and Human Services, Division of Juvenile Justice which was used to develop a family program. This program was developed by the counselors on staff and brought the family members into a classroom setting with the inmate. A description of the two programs will be addressed later in this report.

Family Program

Inmates who are accepted to the PRI program are eligible to participate in the Family Program and to invite up to three family members. This is an opportunity for parents and significant others to acquire a basic education regarding issues surrounding substance abuse, substance abuse and the family, mental health issues, and anger management/domestic violence. In addition, outside speakers from Alcoholics Anonymous, Al Anon, and NAMI (National Alliance on Mental Illness) addressed the group when available.

Pre-Trial release Program

This program was implemented in November 2008. It was designed to keep low level offenders out of the facility and in the community, however under supervision. Thus far the program has been successful. There were a total of 52 defendants out on Pre-Trial Release, 28 monitored using electronic monitoring equipment. The Department collected \$29,972.83 in monitor/supervision fees. Back fees owed to the county are \$9,357.70. Thirteen of the 52 people out on the bail supervision program were arrested and charged with new crimes while out on supervision. The cost of incarceration in 2009 was \$110.00 per day. The total cost to incarcerate 52 inmates for the combined total of 943 weeks would have been \$726,110.00

Our goal set for 2010 is to get more involved in the community, meet with community and business leaders and develop programs which will address the

incarceration rate, making our communities safer. The Department will continue to provide professional correctional services to the citizens of this county.

Respectfully,
Superintendent Jason S. Johnson

JAIL AND HOUSE OF CORRECTION REPORT 2009

A. TOTAL NUMBER OF INMATES BOOKED IN 2008 AND HELD OVER INTO 2009:

1. HELD ADULT MALES	30	DAYS SERVED IN 2009	5055
2. COMM ADULT MALES	20	DAYS SERVED IN 2009	2033
3. HELD ADULT FEMALES	5	DAYS SERVED IN 2009	707
4. COMM ADULT FEMALES	6	DAYS SERVED IN 2009	292

B. TOTAL NUMBER OF MALES BOOKED IN 2009:

1. HELD ADULT MALES	686	DAYS SERVED IN 2009	15441
2. COMM. ADULT MALES	96	DAYS SERVED IN 2009	3810

C. TOTAL NUMBER OF FEMALES BOOKED IN 2009:

1. ADULT FEMALES HELD	132	DAYS SERVED IN 2009	2912
2. ADULT FEMALES COMM	9	DAYS SERVED IN 2009	1212

D. TOTAL NUMBER OF MALE AND FEMALE BOOKINGS:

1. TOTAL 2009 BOOKINGS	923	DAYS SERVED IN 2009	23375
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E. TOTAL NUMBER OF MALE AND FEMALE BOOKINGS, PLUS CARRY OVERS FROM 2008:

1. TOTAL NUMBER OF INMATES HANDLED IN 2009	984
2. TOTAL DAYS SERVED IN 2009	31462
3. TOTAL NUMBER OF MEALS SERVED 2009	76722

F. BREAKDOWN OF INMATE AGE GROUPS:

1. 10 – 18 YEARS OLD	84	9%
2. 19 – 25 YEARS OLD	299	32%
3. 26 – 35 YEARS OLD	209	22%
4. 36 – 45 YEARS OLD	158	17%
5. 46 – 55 YEARS OLD	145	16%
6. 56 – 65 YEARS OLD	24	3%
7. 66 – 75 YEARS OLD	3	> 1%
8. OVER 75 YEARS OLD	0	0%
9. TOTAL OF ABOVE	923	

BELOW ARE THE TYPES OF CRIMES INDIVIDUALS WERE ADMITTED TO FACILITY. FOR REPORTING PURPOSES, CRIMES WERE CATEGORIZED USING THE NEW HAMPSHIRE CRIMINAL CODE. THE BREAKDOWN IS AS FOLLOWS:

Chapter	Number of Offenses
630 – HOMICIDE	7
631 – ASSAULT AND RELATED OFFENSES	297
632 – SEXUAL ASSAULT AND RELATED OFFENSES	34
633 – INTERFERENCE WITH FREEDOM	8

634 – DESTRUCTION OF PROPERTY	52
635 – UNAUTHORIZED ENTRIES	87
636 – ROBBERY	12
637 – THEFT	118
638 – FRAUD	71
639 – OFFENCES AGAINST THE FAMILY	25
641 – FALSIFICATION IN OFFICIAL MATTERS	13
642 – OBSTRUCTION OF GOVERNMENTAL OPERATIONS	90
644 – BREACHES OF THE PEACE AND RELATED OFFENCES	48
645 – PUBLIC INDECENCY	8
649 – CHILD PORNOGRAPHY	12
318 – DRUG CRIMES	212
ALCOHOL RELATED CRIMES	106
MOTOR VEHICLE CRIMES	372
VIOLATION OF PROTECTIVE ORDERS	42
VIOLATION OF BAIL CONDITIONS	115
VIOLATION OF PROBATION	96
FUGITIVE FROM JUSTICE	16
OTHER	70

CARROLL COUNTY FARM REPORT

The farm products that were produced this year were sold to the Mountain View Nursing Home, roadside stands and the public. The values of the products includes \$2,948.75 for produce, \$42,539.75 for hay, \$14,545 for firewood, and on a per diem schedule a logging operation which is put out to bid.

A new one ton plow truck was purchased in 2009 for plowing of the county complex and for many other chores on the farm. This truck replaced a 1980 one ton plow truck, a 30 year old vehicle that was no longer repairable or drivable.

The Farm personnel also do maintenance of County buildings and vehicles, care of grounds, including lawn mowing, plowing, shoveling sidewalks, and garbage collections. They are responsible for the Complex Water Department, including water testing, treatments, monitoring, state requirement reports, reading of the meters, and customer service of 40 customers in the Ossipee village.

The Complex Sewer Department is also the responsibility of the Farm personnel. Those responsibilities include monitoring the treatment plant, testing required by the state, septic pumping of both sewage and grease tanks, and the monitoring of the leach fields. The State of N.H. requires that these employees be licensed for both the Wastewater and the Drinking Water Departments. Educational programs need to be attended in order to keep their certifications valid.

In 2009, the Farm had many new changes take place with many more planned for the future. A new farm manager, William DeWitte, was hired and brings new ideas with different experiences to the Farm. The Farm personnel are on call in case of generator failure, roof leaks, and any other unexpected emergencies that may take place. Along with William, Wayne MacBrien, Wayne LaBranche, and part-time help George Palmer make up the Farm personnel.

Respectfully Submitted,

William DeWitte, Farm Superintendent

MOUNTAIN VIEW NURSING HOME

It has been a very exiting and historic year for the residents of Carroll County and Mountain View Nursing Home. On Monday, July 20, 2009, the Carroll County Delegation voted unanimously to stay in the nursing home business and voted 12-2 to build the proposed \$23.8 million dollar home. On Monday, November 30, 2009, the County Delegation voted 11-3 to fund the new nursing home project.

The MVNH's Building Committee and Subcommittees have spent many hours over the past year with EGA, Architects (Newburyport, Massachusetts) and our Project Manager, Bonnett, Page and Stone, (Laconia, N.H.) designing a nursing home that feels like a "home". The residents have been very much involved in the planning of this new home and look forward to ground breaking this spring.

In March 2009, our rehabilitation offerings grew, adding modalities which are now used in adjunct with our current therapies. Staffing also increased in the Rehabilitation Department adding an additional Occupational Therapist and two part-time Speech Therapists. The monthly average of therapy minutes given to our skilled residents in 2008 was 6,690 and in 2009 it was 13, 574. The monthly average of therapy minutes given to our long term care resident was 9,555 in 2008 and 15, 225 in 2009. It has been the busiest year ever!

Overall, our resident days increased from 33,733 in 2008 to 34,554 in 2009. Most notably our skilled resident days increased from 1427 in 2008 to 2524 in 2009. There have been 59 admissions and 16 residents returned home after the completion of a rehabilitation program.

In June, eight (8) Carroll County residents completed an L.N.A. training program held at the facility. All students worked extremely hard and passed the course with final grades of 85 and above.

Three MTVNH employees were recognized for their wonderful contribution to the nursing home over the past year. Paula Coates, Business Office Manager was recognized by the N.H. Association of Counties as 2009 County Nursing Home Employee of the Year. Pat Labranche and Cheryl Vittum were nominated by their supervisors for the NH LNA of the Year award. This event was held at the State House to honor LNA's during "NH Licensed Nursing Assistant's Day" as proclaimed by Gov. John Lynch.

Looking back at this year's activities, I would like to thank the County Delegation and the County Commissioners for their invaluable support and guidance and most of all to the Mountain View Nursing Home staff for their hard work and commitment to the nursing home and the residents they serve.

Respectfully submitted,

Sandra J, McKenzie RN, MS, NHA
Administrator

HUMAN RESOURCES DEPARTMENT

2009 was a busy year in the Human Resources Department. Human Resources continues its work on keeping the County in compliance with Federal, State and local regulations as well as updating and developing new policies and procedures.

Human Resources assisted the Commissioners in interviewing and hiring a new Nursing Home Administrator and a new Farm Maintenance Supervisor. Both of these positions were filled in a timely manner with highly qualified individuals in their respective fields. We look forward to the future of Mountain View Nursing Home and the Farm with these two energetic individuals at the helm.

The Carroll County website has grown leaps and bounds this year with the diligent effort of Stephenie Milbury. Stephenie has spent many hours in training and has been working with all departments to get their individual web pages up to provide information to the public. Through the year we have made many changes to make the website as user friendly as possible, from viewing the Commissioners' agenda, to meeting minutes and items for sale. Please visit our Human Resources page to check out our latest job postings! We welcome any suggestions for improvements, so please visit our website at www.carrollcountynh.net.

The Carroll County Commissioners and Human Resources honored their commitment in 2009 by providing employees with multiple training opportunities. Primex was here in April 2009 to present Supervisor's Academy, a four day intensive leadership training geared specifically for supervisors. Both experienced and new supervisors were encouraged to attend. A modified version of Supervisor's Academy, Supervisors Success Series began in September 2009 and will run once a month until April 2010. To date over 20 employees have attended these successful trainings. HR has also provided trainings to supervisors on specific policies, such as harassment and gave informational training to employees on health benefits ranging from Prescription Drug coverage and our Employee Assistance Program. Our future goals are to continue to provide support, tools and training to our employees to assist them in this ever changing work environment.

Carroll County employees kicked off our spring wellness initiative with "Beach to Beach", where employees were encouraged to walk a total of 200 miles, the equivalent from Salisbury Beach, MA to Bar Harbor, ME. This program lasted 6 weeks and employees received prizes for milestones reached within the 200 miles. This was a great program and all departments within the Carroll County Complex had employees participate; even the Commissioners joined in. It became a fun competition between departments and many employees lost weight and continued their success with walking throughout the summer and into the fall. In 2010 we hope to bring a smoking cessation program to all employees and other wellness initiatives...we will keep you posted!

Carroll County introduced a Flexible Spending Account benefit to employees in order to pay for services that are not generally covered by health or dental insurance. This is a pre-tax benefit and employees can participate up to the maximum amount of \$1,500.00. We hope to bring this program to more employees this year and increase our participation.

We have many exciting programs and initiatives underway as well as many challenges in the future. We are committed to providing our employees with the best resources to do their jobs.

THANK YOU to the Employees of Carroll County for your hard work, dedication and compassion in the challenges that you meet each day.

Respectfully submitted,

Robin Reade, Human Resources Director

REGISTRY OF DEEDS REPORT

The Registry of Deeds income for 2009 was \$815,925.17 (this figure includes the surcharge for Registry of Deeds equipment of \$31,649.00). The projected income for 2009 was \$766,200.00 (which included \$31,000.00 surcharge). We are fortunate to have had a better year than projected despite the decline in real estate sales.

In 2009 the Registry of Deeds income was generated through the following sources:

1. The recording of 16,616 documents, yielding \$456,916.17 in income.
2. Sales of copies of documents of \$101,969.84.
3. Faxed document copies \$10,647.19.
4. Collection of the State of New Hampshire Real Estate Transfer Tax (commission of 4% to the County) yielded \$200,328.36.
5. Collection of the Land & Community Heritage Investment Program (LCHIP) for the State of New Hampshire (commission of 4% to the County) yielded \$11,076.00.
6. Bank interest for 2009 yielded \$736.52 which was a dramatic drop from 2008 interest of \$5,225.62 due to the current meager interest rates.

The total number of documents recorded in 2009 was 16,616 which represented an increase of 734 over the 2008 total of 15,882. The most significant effect of these figures on our income is the housing market and the effect of the economy with less actual property sales. It is very difficult to predict what lies ahead in 2010.

Attached are two different informational charts. One shows the Document Count by Type of Document and Town location. Please note the deeds category includes many types of deeds we record and is NOT the number of property sales. This chart also does not include other documents we record that do not fall in the categories on the chart. *Please note in the location column, Carroll is used to denote the County for documents recorded without a town listed.*

The other chart gives you the total documents recorded monthly in each Town and their yearly totals.

In addition to the daily business activity, all Registry of Deeds staff continues to devote more time to our archival responsibilities for the valuable historic preservation of all our records from 1840 to the present in both the hard copy (book) and the computer records.

At present we have 150 of our oldest volumes to be scanned into our computer system. All Grantor and Grantee indices from 1840 to present, 2,691 of our 2,841 volumes, all of our plan volumes and writs of attachment from 1967 to present can now be viewed on the computer system. We are one of two

Registries in this state that continue to make actual books; this allows many who are uncomfortable with the computers an option of using the books as they did before the newer technology. This also provides uninterrupted service in a power outage or computer failure.

All archival work is being performed by the experienced staff and done with complete dedication to the final product creating the highest quality at the lowest cost, ie..all work is done in house and through advances in technology.

We continue to enjoy the upgrade of our physical working space which has allowed us to complete a definitive space for each staff member to perform their daily work and archival assignments. The Registry also has a designated area for plan/survey research including all of the original plan/survey volumes as well as Town tax maps, highway plans and framed topographical mapping of the entire County. We also were able to create a room for holding real estate closings which gives them much needed privacy.

It has been a privilege to be supported by the dedicated and experienced staff who strive to provide our County with quality work. Their work is done with utmost pride and to insure accuracy for the finished product. This benefits all of those doing research using the real estate records. I would like to thank the business office for all their guidance during the year. I also express my appreciation to the County Commissioners and Delegation Members for the courtesy they have extended to me.

Respectfully submitted,

Ann P. Aiton
Registry of Deeds

2009 Report of Carroll County UNH Cooperative Extension

Mission

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families, communities, sustain natural resources, and improve the economy.

A professional staff of five educators work out of the Carroll County Extension Office located in Conway. Additionally trained volunteers assist with Extension programs to increase our outreach capabilities. Our staff works with specialists on the UNH campus to design and conduct educational programs that meet societal, environmental and economic needs. The majority of our programs are conducted locally; we also use current communications technology including computer networking, web-sites and interactive television. As part of the national land-grant university system, we also access the knowledge and expertise of other state land-grant universities throughout the United States.

Cooperative Extension derives its name from the partnership structure which combines federal, state and county funding. This "cooperative" effort ensures all people have local access to their state university and the knowledge and resources available to address needs and problems. Educational programs are designed to respond to the local needs of citizens through direction and support of an elected 12 member volunteer advisory council, representing all areas of the county and all areas of programming.

Our principle partner is the University of New Hampshire. As a state land-grant university UNH is charged by Congress to conduct resident instruction, research, and outreach to people beyond the classroom.

Educational programs and assistance are objective, informal and practical in nature; most are at no direct-cost or low-cost for participants. Clients' needs are met through phone calls, letters and printed materials, hands-on workshops, on-site visits, seminars, conferences, and web based materials. Our staff is able to respond quickly with needed information, keeps up-to-date on the latest research and information, and works collaboratively with many agencies and organizations.

Educational Programs in Carroll County 2009:

Agricultural Resources – Tina Savage

VVP: Veggie Volunteer Program: The seventh successful year of the VVP is complete. Under the direction of Tina Savage, with coordination from UNH Cooperative Extension Master Gardeners, volunteers from youth groups, schools and private individuals met at the Sherman Farm in East Conway on Monday and Wednesday mornings during the growing season. Volunteers picked, washed, boxed and delivered the donated vegetables to Food Pantries and programs in the Mount Washington Valley, Ossipee, Wakefield and Wolfeboro.

85 volunteers had the opportunity to see a working farm in operation, tour the

dairy and livestock facility, and gain the satisfaction of helping others in the community. Volunteers contributed approximately 500 hours to the VVP. In total 12,356 pounds of fresh vegetables were collected and distributed with a value of over \$18,565. Recipient organizations reported serving 18049 vegetable meals.

Local Agriculture Promotion: UNH Cooperative Extension improved awareness of local agricultural production through an Agricultural Tent at the Sandwich Fair, which included agricultural demonstrations, free local product sampling and a Farms of Carroll County booklet. The goal of the Ag Tent and the Farms of Carroll County book is to encourage Carroll County residents to purchase locally grown products; assist producers with the marketing of products; and, help county residents understand the value of open space.

Commercial Agriculture and Home Horticulture: Other Carroll County Agricultural programs, workshops, and opportunities that provided local impact during 2009 were: Master Gardener Training, Master Gardeners Speaker's Bureau, Livestock Production, Poultry Management, Fruit and Vegetable Production, Apple and Blueberry Pruning, Cut Flowers, Soil Testing and Pesticide Use. This list is merely a highlighted roll of agricultural support offered during this past year.

Family & Consumer Resources - Ann Hamilton

Carroll County Department of Corrections Program series on money management, nutrition and parenting were offered to Carroll County Jail and House of Corrections inmates. Programs were designed to help participants learn valuable life skills that could be applied to their daily life once they are release.

Food Safety Education In 2009, 183 food service workers participated in the two hour food safety education program, *SAFE -- Safety Awareness in the Food Environment*, which focuses on the most commonly reported causes of foodborne illness in food service establishments. ServSafe® programs were attended by 54 food service workers, of which 90% received food safety certification. Food safety affects all of our county residents and our visitors. A ServSafe® programs was hosted by the Mountain View Nursing Home.

Parenting Education: Multi-session parenting programs focusing on the growth, development and positive discipline of preschool children and school age children were offered. UNH Cooperative Extension collaborated with Carroll County Jail and House of Corrections, Carroll County Academy, Conway Head Start and Ossipee Central School to offer parenting education series and workshops. Participants completing evaluations self-reported behavior changes including: being more patient, using positive parenting practices and having age appropriate expectations. One hundred thirty-six families received age paced *Cradle Crier* and *Toddler Tales* newsletters, designed to help parents meet the needs of infants and toddlers and stimulate growth and development.

Nutrition Education Sixty-five adults attended nutrition education workshops. Programs were held on understanding healthy eating guidelines, MyPyramid, and portion control. One of the programs was held at the jail and another for Carroll County Academy probation participants. The goal in teaching nutrition is to help people make healthier food and lifestyle choices that lead to

better health.

4-H Youth Development – Claes Thelemarck

4-H, your first class at the University of New Hampshire.

4-H is the youth educational program of UNH Cooperative Extension. The mission of 4-H is to help youth acquire knowledge, develop life skills and form attitudes to enable them to become self directing, productive and contributing members of society. 4-H emphasizes the importance of involving youth in the learning process. It is offered free of charge to youth ages 5-18. Carroll County youth from all cultural and economic backgrounds are involved in 4-H fun and learning. Members and volunteers live in towns, cities, farms, and suburbs.

Over 96 active club members participated in local activities with 61 members participating in county events, 14 members in state events and 2 members representing Carroll County and New Hampshire in regional activities. Members worked with traditional curriculum such as gardening, food and nutrition, clothing and textiles, animal science as well as new curricula in subjects such as Windpower.

Carroll County 4-H worked with schools throughout the county in afterschool programs. These programs have a clear positive impact on youth throughout the county. We have continued to build relationships Schools Out! Afterschool in Ossipee, Mustang Academy in Madison and Project Succeed in the Conway Schools. Students have participated in 4-H Afterschool activities in photography, arts and crafts, LEGO robotics, sewing and Four afterschool providers were trained in the 4-H babysitting curriculum to teach 4-H baby sitting courses in 2010.

4-H club members highlighted their year with displays in the 4-H exhibition halls at Sandwich and Fryeburg Fairs. Member work was displayed and judged based on projects they completed over the past year. 4-H projects strengthen important life skills such as team work, time management, goal setting, communication and self esteem. 4-H Volunteers and leaders gave over 3173 hours of time to coordinate 4-H meetings and events over the course of the year. 4-H clubs participated in 15 different community service efforts over the year with 4-H members contributing 534 hours of service and adult volunteers contributing 293 hours of service to their communities.

Forest Resources 2009 – Wendy Scribner

Approximately two-thirds of the forest land in Carroll County is privately owned. Education about forests and land stewardship is key to helping landowners make informed decisions influencing the health and productivity of their forests. Wendy Scribner, Carroll County Forest Resources Educator, works with forest owners to help them actively manage their land.

The University of New Hampshire Cooperative Extension provides up to date scientific information and technical assistance to encourage landowners to adopt environmentally sound practices and to facilitate responsible forest management. Healthy, sustainable forests are critical to New Hampshire's forest products industry and the forest-related tourism and recreation industries which contribute more than \$2 billion annually to the state's economy.

Land Management Technical Assistance and Educational Programming:

In Carroll County, assistance regarding land management and stewardship was provided to 1,381 forest landowners, natural resource professionals and others by Wendy Scribner, Carroll County Forest Resources Educator in the last year. Individuals were contacted through on-site visits, phone calls, e-mails and 27 educational events. Workshops covered a range of topics including: selling timber, cutting firewood from your woodlot, tree and shrub identification, current use, forest health issues, NH Timber Tax, Asian longhorn beetle, improving your land for wildlife, and managing fields for wildlife.

Over 1,950 acres were examined with 44 landowners and family members and basic forest management recommendations were made. Specific landowner's objectives were explored through personal discussions, and based on those objectives, recommendations were developed including: timber harvesting and forest improvement practices, wildlife habitat considerations, working with natural resource professionals, cost share programs, construction of forest access trails, erosion control, timber sale agreements, timber markets, water quality protection, recreational opportunities, taxation, land protection techniques and other topics.

As part of woodlot visits, outreach and technical assistance has been provided to landowners regarding the Environmental Quality Incentives Program (EQIP). Cost-share opportunities were discussed with landowners. In addition, 21 forest stewardship plans were reviewed and approved, one timber stand improvement practice was reviewed and approved, and one forest trails and landings practices was designed and inspected.

Twenty forest landowners (with over 1200 acres) in the county were referred to private sector foresters for additional on-the-ground assistance developing forest stewardship plans, administering timber sales, and implementing timber stand improvement practices.

Urban and Community Forestry Assistance: Assisted the Towns of Effingham and Sandwich with public forums to gather citizen input for their Master Plan revisions.

Natural Resources Conservation Education: Participated in the several educational events and programs for school aged children including: Kennett High School Trades Day, FFA Career Event in Bartlett, and the Mt. Washington Valley School to Career Partnership's Earth Force Camp.

Nutrition Connections – Joanne Knowlton

During the program year, Joanne worked with a variety of youth groups, including the Head Start programs in Conway and Ossipee, Ossipee Central School's after-school and summer programs, the Paul School in Wakefield, the Brett School in Tamworth, Life Share, the North Conway Day Care Center, and a home-schooled group. She worked with adults in an assortment of group settings, which included classes at the Alternative Life Centers in Conway and Wolfeboro, North Country Independent Living, Workplace Success and Working Futures of the NH Employment Program, as well as one-on-one programming that included referrals from Northern Human Services and the NH Dept. of Health and Human Services. Lessons included basic nutrition and food safety, food resource management, and physical

activity. She continued her participation in the Nutrition Council of the Gibson Center for Senior Services and maintained contact with county food pantries and agencies.

Extension Advisory Council: David Babson, Ossipee; Rep. Tom Bucu, Conway; Andrea Capron, Ossipee; Willie Farnum, Tamworth; Linda Smith, Silver Lake; Commissioner Dorothy Solomon, Albany; Jenny Tapper, Brookfield; Alan Fredrickson, Wolfeboro; Noreen McDonald, Wolfeboro; Sandy Brocaar, Madison; Patricia Jacobson, Eaton, Catalina Kirsch, Madison, Ralph Lutjen, Madison, Youth Representative, Erik Fredrickson, Wolfeboro.

Extension Office Hours are Monday through Friday from 8:00 am to 4:30 pm.

Phone:	603-447-3834
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Respectfully submitted,
Tina Savage
County Office Administrator

Carroll County Health & Home Care Services – 2009

Carroll County Health & Home Care is committed to its mission of providing quality home and community based care to residents throughout the county. Often, we are the ongoing support for our frailest clients, helping to delay or even prevent expensive nursing home placement. Most people want to remain in their own homes as long as possible. With the professional care and well managed programs offered by our agency, this is a reality for many in your families and neighborhoods.

During 2009, as demand for home care services grew with the aging of our population, the staff of Carroll County Health & Home Care made nearly 22,000 home visits and spent nearly 46,000 hours providing home health and homemaker services, assistance with activities of daily living, personal care and specialized support for those with dementia.

The Carroll County appropriation, client fees and fundraising activities support the cost of services for low-income clients. In particular, Carroll County's appropriation supports two key programs – Title XX Homemaker/Adult In-Home Care, and the Medicaid Home and Community Based Care (HCBC) program.

The typical program client is 80 and widowed; 85% are women on fixed incomes below \$10,800 a year. All clients are means tested on admission, and most have co-pays for our services. These excellent programs continue to be under-funded by the state despite the growing elderly population, workforce shortages, and rapidly increasing mileage, wage, benefits and insurance costs. The agency continues to sustain annual losses to support these vital countywide programs and depends on its County appropriation to close this critical gap.

Our services represent a substantial cost savings to the county – a county with 18% of its population already age 65 or older. Within a few short years, projections are that the 65+ age group will represent more than 21% of the county's population. Affordable and accessible home and community-based care must remain an essential component of Carroll County's long-term care options. Our agency remains committed to the wise and efficient use of resources, best home care practices, quality licensed services, and a focus on elderly and disabled residents.

Carroll County Health and Home Care Services gratefully acknowledges the generous support of the Carroll County Commissioners, Delegation members and county taxpayers who are committed to the agency's mission of providing quality home care services to county residents.

2009 REPORT FOR CARROLL COUNTY COMMISSIONERS

Mission Statement

Carroll County RSVP offers coordinated and supervised volunteer opportunities to anyone aged 55 and over, to lead productive and fulfilling lives, via extending services of non-profit organizations such as schools, libraries, food pantries and medical transportation within their respective communities.

I. RSVP Introduction

RSVP is a federally-funded program, under the umbrella of the Corporation for National and Community Service, that also encompasses the Foster Grandparent Program and the Senior Companion Program. RSVP has been in existence since 1971, and has been operating here in the Valley ever since – Carroll County RSVP is one of the original 10 offices established nationally in 1971. RSVP is the organization that recruits volunteers to serve their local communities in the hospitals, schools, libraries, Meals-On-Wheels programs, and a myriad of other non-profit agencies. The main purpose of RSVP is to help those non-profit agencies to more easily fulfill **their main objective** – providing services to the local communities. A staff of four coordinates the daily activities of the RSVP office in Intervale - the Executive Director, the Northern Carroll County Coordinator, and two part-time clerks. The fiduciary sponsor for the local office is the North Conway Community Center. During 2009, there were over 425 volunteers involved with RSVP, who gave untold hours of their time, and drove hundreds of miles to provide services to clients in the Mount Washington Valley and beyond.

II. Financial Resources

In order to finance the many programs run by RSVP, the Executive Director co-ordinates a variety of financial resources, most of which are in the form of grants.

The 2009 figures were :

Federal grant	\$59,831.00
State grants	
Title III B (trans.)	15,725.00
General Funds –	
'09 – '10	17,333.05
* '10 – '11	8,666.53
County grant	40,000.00
United Way	4,258.96
Individual grants	11,904.00
Fund-Raisers &	
Donations	29,680.00
2009 Totals	\$178,732.01

* State General Funds for '10-'11 have been reduced 50%.

III. Programs That Directly Impact the Community

RSVP volunteers serve a variety of functions at 73 different non-profit Agencies in Carroll County, but the following are the areas with the most Direct impact on the most people in the communities :

1. AARP Money Management Program – volunteers help Seniors with budgeting, organizing finances, balancing checkbooks – helps them to remain financially independent.
2. Dinner Bell – volunteers serve a weekly four-course “home-cooked” meal to 100 – 150 people at the “Brown Church” in Conway – this guarantees families and individuals at least one good hearty meal each week.
3. Chambers of Commerce – Conway, North Conway, West Ossipee – volunteers staff the Information Booths – direct visitors and locals to restaurants, shops, tourist attractions, sporting events, etc. – help to increase the economy in the area.
4. Hospitals – North Conway and Wolfeboro – volunteers work at registration desks, gift shops, emergency room desks, patient transport, etc.
5. Libraries – Conway, North Conway, Freedom, Ossipee – volunteers work at the desk, return books to shelves, shelve new books, etc.
6. Schools – Conway, North Conway, Effingham, Freedom, Madison, Waldorf White Mt. School – volunteers assist in the classrooms, Libraries, cafeterias, and offices.
7. Material Girls and the Ladies’ Guild of Freedom – these talented ladies produce beautiful quilts which are given to a wide variety of agencies - Memorial Hospital for every newborn, Mineral Springs and Wolfeboro Day Care for lap robes for patients, lap robes for Ossipee Day Care and North Conway Day Care, Wrap-A-Smile for pediatric patients in third-world countries, NH Veteran’s Home in Tilton for their patients, veterans through the “Wounded Warriors” program and “Christmas Can Cure”, and a new project we have just begun – quilts going to Afghanistan to keep our troops warm up in the mountains.
8. K I T – “Keeping In Touch” – this group of volunteers provides foodstuffs for 6 food pantries in Mount Washington Valley, thus helping those most in need of good nutrition.
9. Gifts From the Heart – this group of volunteers from several local agencies tries hard to provide services for those people who find themselves in an emergency situation, whether it be having no heat or electricity, insufficient food, no gas to get to a store for food or to the hospital or doctor for an emergency, etc.
10. Meals On Wheels - these dedicated volunteers work throughout Carroll County throughout the year to provide nutritious meals Monday through Friday to shut-ins, at-home patients recovering from injuries or surgeries. In 2009 they delivered 72,828 meals, or over 56 % of all meals, to hundreds of people in Carroll County, and were often the only

people those clients saw or talked to during that day.

11. Medical Transportation - this is probably the most extensive and perhaps the most significant program that RSVP coordinates. A relatively small number of volunteer drivers take a fairly large number of clients to a myriad of medical appointments and treatments, traveling many thousands of miles in the course of the year. They travel from the North Conway and Conway areas to Wolfeboro, Laconia, Dover, Dartmouth-Hitchcock, Boston, Somersworth, Portland, Portsmouth, Westbrook, Lewiston-Auburn, and many points in between – to dialysis treatments, physical therapy treatments, day surgeries, varied tests and/or treatments, as well as regularly scheduled doctor's appointments. In 2009 we served 760 clients through this program. This is definitely the most-widely encompassing program that we provide.

RSVP Advisory Council - Chair David Treadwell, Jackson ; Cecelia Crapser, Center Conway ; Joan Kenney, Center Conway ; June Loud, Center Ossipee; Don Miskelly, Freedom; Pat Parsons, Effingham; Prudy Shackford, Madison; Roger Thurrell, Conway; Curt Tinker, Center Conway; June Waltz, North Conway; Exec. Dir. Benny Jesseman; No. Carroll County Coordinator Doris Dreyer, and sponsor Ryan Sommer.

RSVP Office Hours are Monday through Friday from 8:00 am to 4:00 pm.

Phone : 603 – 356 – 9331
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Carroll County Conservation District 2009

First of all, Who are we? Conservation Districts are local governmental subdivisions established under state law to carry out a program for the conservation, use and development of soil, water and related resources. Districts are resource management agencies, coordinating and implementing resource and environmental programs at the local level in cooperation with federal and state agencies and the private sector. Districts have demonstrated capabilities in resource protection, development and management. We are catalysts in bringing together facts of the community that will benefit from a united undertaking to address resource problems and needs. Carroll County was established in 1946 and has been working with towns and individual land owners for over 60 years.

CCCD Supervisors and staff have identified natural resource concerns within Carroll County and have set clear priorities. Some priorities for Carroll County are forestry- erosion control and sustainability, agricultural land conversion, wildlife, and soil and water erosion. The Supervisors and staff of CCCD feel that your discovery of the ease of acquiring information, getting guidance and support is one of the important components of all of our services. Many best management practices were installed this year to protect our natural resources. A few of them were stream crossings, forest trails and landings, forest site preparation, tree and shrub establishment, obstruction removal, conservation cover and waste storage facilities.

The District continues to have ongoing projects such as plants for streambank erosion and wildlife habitat, trout stocking, spring and fall bulb program, birdhouses and outreach to landowners to help them realize their conservation objectives through various funding and technical resources.

We are looking forward to 2010 with workshops being planned to help the landowners and planners of Carroll County. Our first training outreach for 2010 will be a hands-on Web Soil Survey Workshop .

Carroll County Delegation Minutes
January 12, 2009 - 9:00 A.M.
County Administration Building

Present: Reps. Ahlgren, Bridgham, Bucu, Butler, Fleck, Knox, McConkey, Patten, Roberts
Scalia, Stevens, Umberger, Wiley; Commissioners Sorenson, Solomon and Albee;
(Absent: Rep.Chandler)

The Carroll County Delegation meeting called to order by Chair, Rep. Patten at 9:15 am.

Rep. Patten introduced Donna Briden. She has accepted to do the minutes for the Carroll County Delegation meetings. Comm. Sorenson asks when minutes will be ready for review on website. The Clerk will review draft of minutes and then minutes will be placed on the County website and available for review within 5 working days. Rep. Patten advised that draft minutes should be posted on the website no later than the following Monday a.m. preceding the meeting.

Election of Delegation Clerk:

Rep. Patten asks for motion to nominate a delegation clerk.

MOTION: Rep. Stevens nominates Rep. Umberger for Delegation Clerk, seconded by Rep. Bridgham. Rep. Patten takes a Motion to close nomination. Rep. Wiley moves to close nominations, seconded by Rep. Stevens. A vote was taken. **MOTION CARRIED** *unanimously*.

Executive Session

Rep. Patten states the reason for this Executive Session is to discuss the transfer of \$116,500.00 from the Capital Reserve for the Mountain View Nursing Home Building Project. Comm. Sorenson advised the Delegation that any time there is a Capital Reserve transfer, it requires full Delegation approval to use any monies within the fund and the Commissioners will make the final decision with authorization from the Delegation. Bonnett, Paige & Stone have been hired as project coordinator. Rep. Patten confirmed that the monies will be released directly to the Nursing Home Building Project and that these monies will not be taken out of the Capital Reserve until the Commissioners are ready to spend it. Comm. Albee advised that a portion of the monies might have to be used for civil engineering issues, surveying, soil testing, and preparation of the site. Rep. Patten stated the Commission estimates ground breaking sometime in 2010 – with the project being completed sometime in 2011.

The Finance Committee will meet on February 2, 2009 to discuss further details.

MOTION: Rep. Butler moved to transfer \$116,500.00 from the Capital Reserve to the Nursing Home Project and authorization for Commissioners to spend. Rep. Fleck seconded. **MOTION CARRIED** unanimously.

Final Cost Estimate

The Commissioners have no figures on the Final Cost Estimate as yet.

Continuing Resolution – RSA Section 32:13

Rep. Patten proposed that the Delegation adopt a continuing resolution to give authority to Commissioners to spend only an amount certain based on last year's budget. Rep. Patten referred to RSA Section 32:13 – and stated that she will explore how other counties handle this matter and whether or not this resolution will go on in perpetuity or another resolution could be adopted that does not “continue” from one year to the next.

MOTION: Rep. Stevens moves to adopt a continuing Resolution to give authority to the Commissioners to make expenditures between January 1st and the date a budget is adopted which are reasonable in light of prior year's appropriations and expenditures for the same purposes during the same time period. Rep. Roberts seconded. **MOTION CARRIED** *unanimously*.

Policy on Public Input

Rep. Wiley presented a proposal to allow for a ten-minute “Public Input Session” at the Carroll County Delegation meetings and presented that proposal to the Delegation. Rep. Patten stated that the proposal allows for a ten-minute public input at the opening and at the end of the delegation meeting. Rep. Buco asked if there will be a ten-minute restriction? Rep. Patten would like the time limit to be restricted completely to ten minutes. Rep. Butler is in favor of the proposal. Rep. Stevens would also like to propose a two-minute limit on each individual. Rep. Wiley states that leadership would limit the time spent on one issue. Rep. Patten assumed that the consensus of the Delegation would be that they would not allow one person to speak longer than ten minutes. Rep. Roberts was in favor of the proposal and felt it is important that the Delegation listens to the public. He also agreed that the time limit should be left up to the Chairman allowing everyone an opportunity to speak. Rep. Umberger suggested that attendance should be taken and approval of minutes prior to the public input session. Rep. Patten advised the Delegation must go into Convention to approve the minutes and attendance is taken from a signed sheet. Rep. Bridgham is in favor of the proposal but states ten minutes at the beginning of the session may be inadequate for those who did not get a chance to speak and questions if ten minutes at the end of the session will be adequate. Rep. McConkey proposes to limit public input to two minutes – no more than ten minutes total. Rep. Patten proposes that the policy should read as follows: “An opportunity for a ten minute public input session will follow the

distribution of the agenda at the beginning of the Delegation meeting and an opportunity for a public input session at the end of the meeting – as necessary. A summary of the contents of the public input sessions will be included in the record of the meeting”. Rep. Scala agreed it is vital to listen to the public input but stated his concern relating to the ten-minute public session at the end of the meeting. Rep. Patten ensured that the Delegation will strictly adhere to the ten-minute public input session at the beginning of the meeting and will not adjourn until the Delegation thinks it is ready to adjourn. Rep. Brigham proposes the Delegation allow the public input at this point prior to adopting the Motion and then hear objections from the public. Rep. Patten proposed hearing from public prior to voting on the Motion.

Members of the Public address the Delegation relating to public input:

Henry Spencer agreed with Rep. McConkey’s proposal that it is reasonable to consider limiting the public input to two minutes per person at the beginning of the Delegation meetings.

David Babson suggested the Delegation allow a longer period of time at the beginning of the meeting rather than at the end of the meeting.

Maureen Spencer thanked Rep. Wiley for proposing the Policy for Public Input at the Delegation meetings. She also suggested if a person needed more than ten minutes that a delegation member could propose a motion.

Rep. Stevens stated that a Delegation member could propose a motion at any time if necessary to allow extended time for public input. Rep. Umberger asked if the Chairman could have the authority to allow a discussion of more than ten minutes for public input. Rep. Patten advised that all delegation members including the chairman should have equal authority. Rep. Fleck agreed with Rep. Patten that any member of the Delegation would be willing to extend the public input for five minutes or so.

MOTION: Rep. McConkey moved for an amendment to the Motion limiting the public input to two minutes per individual and not more than ten minutes total at the beginning of the Delegation meetings . Rep. Stevens seconded. **MOTION CARRIED unanimously**

MOTION AS AMENDED: That there be a ten minute public input session – two minutes per individual and not more than ten minutes total at the beginning of the Delegation meetings and public input at the end of the Delegation meetings as necessary. **MOTION AS AMENDED CARRIED unanimously**

Rep. Patten restated that any Delegation member may ask for an extension of time for public input. Rep. Brigham recommended that the public should have an opportunity to comment on any issue before the Delegation at any time. Rep. Ahlgren stated that the Delegation’s objective is to attempt to open up the avenue for public input not limit public input.

Policy on Snow Days

Rep. Patten proposed a snow policy that states if there is a cancellation on the television or radio for any of the school districts such as Kennett, Governor Wentworth, Moultonborough, Rochester or Interlake – the Delegation scheduled meeting will begin two (2) hours later than noticed – usually by 11:00 a.m.

Capt. Hebert of the County Sheriff's Office addressed the delegation regarding snow cancellation policies:

He suggested having the Chairman contact the Dispatch Center (1-800-592-8960) by 7:30 a.m. and advise the delay message you would like conveyed to News Channel 9 and the Sheriff's Office will take care of putting the message out to the media/public.

Rep. Patten and Rep. Stevens decided that one of them will contact the Sheriff's Office/Dispatch Center by 7:30 a.m. to schedule a two (2) hour snow delay. Rep. Patten suggested that the published public notice should state "if any schools are delayed or cancelled – there is a two (2) hour delay for the Delegation Meeting.

Rep. Wiley asked Chairman Patten if there is a certain procedure the delegates should follow relating to "absences". Rep. Patten advised delegates to call her directly.

Draft of Budget Hearing Schedule

Rep. Patten advised that two meetings for Budget hearings have been scheduled for Feb. 2nd & Feb. 9th which are open to the public. There are three/ four meetings scheduled for Budget discussions and on March 2nd, March 16th, March 23rd & March 30th and then the Budget vote.

Rep. Patten advised that the Carroll County Transit is not on the Budget schedule for February – but it may be on the schedule in March.

Draft of Subcommittee Assignments

Rep. Patten states the following:

Sheriff/Dispatch Chris Ahlgren, Chairman

Stan Stevens, Karen Umberger, Tom Bucu

County Attorney Dave Knox, Chairman

Child Advocacy Center Chris Ahlgren, Bob Bridgham, Tom Bucu
John Roberts

Nursing Home Joe Fleck, Chairman

Gene Chandler, Ed Butler, Betsey Patten
Bob Bridgham, Susan Wiley

Registry of Deeds Mark McConkey, Chairman

Reps. Karen Umberger, Dino Scala, Ed Butler,

Miscellaneous Susan Wiley

Jail/House of Corrections Stan Stevens, Chairman

Dino Scala, Dave Knox, John Roberts

Regional Appropriations Betsey Patten, Chairman

RSVP, UNH Cooperative, Conservation Mark McConkey, Gene Chandler

District and CC Home and Health Care Center

MOTION: Rep. Stevens moves to go into convention, seconded by Rep. Roberts. **MOTION CARRIED** *unanimously*.

IN CONVENTION

MOTION: Rep. Stevens moves to ratify the actions the Executive Committee took in executive session, seconded by Rep. Knox. **MOTION CARRIED** *unanimously*.

MOTION: Rep. Stevens moves to approve the minutes of the meetings on July 1st, 2008; September 22nd, 2008; October 27th, 2008; December 10th, 2008, seconded by Rep. Bridgham. **MOTION CARRIED** *unanimously*.

MOTION: Rep. Knox moves to go out of Convention, seconded by Rep. Bridgham. **MOTION CARRIED** *unanimously*.

OUT OF CONVENTION

Rep. Patten and Comm. Sorenson advised the Delegation that the Building Committee will interview six companies on January 26th, 2009 at 8:00 a.m. through the afternoon. The committee hopes to make a decision by the end of that day. Comm. Sorenson advised that the Building Committee has chosen two specific potential sites.

Rep. Patten advised that the Finance Committee will meet one hour after the Delegation meeting on February 2nd, 2009.

The delegation discussed briefly exchanging emails in order to inform scheduling meetings for the various subcommittees.

MOTION: Rep. Stevens moves to adjourn, seconded by Rep. Roberts. **MOTION CARRIED** *unanimously*.

Meeting adjourned at 10:40 a.m.

Respectfully Submitted

Carroll County Delegation Minutes
February 9, 2009 - 9:03 A.M.
County Administration Building

Present: Reps. Ahlgren, Bridgham, Bucu, Butler, Fleck, Knox, McConkey, Patten, Roberts, Umberger, Wiley; Commissioners Sorenson, Solomon and Albee; (absent: Rep. Chandler, Rep. Scala and Rep. Stevens)

Chair Rep. Patten opened the meeting of the Carroll County Delegation at 9:03 a.m.

2009 proposed Budget review continued.

Rep. Patten opens the floor for public input. No public input.

The Transit Group budget presentation has been scheduled for March 2, 2009.

BUDGET PRESENTATIONS:

Mountain View Nursing Home: Rep. Fleck presented the 2009 Budget. Rep. Fleck, as Chairman of the Delegation Sub-Committee for the Nursing Home, advised that several meetings were held recently with Sandra McKenzie, the interim Administrator for Mountain View. These meetings resulted in a "decreased" adjustment to the proposed Commissioners' 2009 Budget projected increase of 8.32% to 4.11%. The 2009 proposed Revenue showed a projected increase of 5.79% over the 2008 Revenue. Sandra McKenzie advised that the revenue increase will be actualized by increasing the number of beds from 97 to 100. Rep. Patten confirmed the proposed Revenue Budget Acct. # 300.5000.01 will increase to \$4,916,000.00. Acct. # 300.5140.023 - Agency Staff has been set at \$1.00 and will be monitored for 2009. The amount has been moved to Acct. #300.5140.005 - Overtime. In the event an agency is used, it will be applied to the Agency Staff Account Line as an expenditure. Rep. Ahlgren stated that he would like the nursing home administration to provide the Delegation with an actual calculated number that the Carroll County tax payers are contributing to the nursing home. Rep. Ahlgren advised that according to his calculations - the amount contributed by the Carroll County taxpayers budgeted for 2009 has increased only an additional \$823.00 from the proposed 2008 Budget. Rep. Patten stated the actual dollar amount should be available at the next delegation meeting scheduled for March 2, 2009.

The Expenditure Budget 2009 adjustments by the Delegation Sub-Committee were proposed as follows:

<u>Nursing Home Administration:</u>	\$ 1,009,126.00
<u>Nursing Home Dietary Dept.:</u>	\$ 1,547,445.00
<u>Nursing Dept.:</u>	\$ 5,712,844.00
<u>Plant Operations:</u>	\$ 579,895.00
<u>Laundry Department:</u>	\$ 119,339.00
<u>Housekeeping Department:</u>	\$ 486,832.00

<u>Physicians & Pharmacy:</u>	\$ 88,450.00
<u>Physical Therapy Dept.:</u>	\$ 271,907.00
<u>Recreational Therapy Dept.:</u>	\$ 429,852.00
<u>Social Services Dept.:</u>	\$ 137,444.00
<u>Special Services Dept.:</u>	\$ 156,400.00

TOTAL PROPOSED ADJUSTED 2009 BUDGET: \$ 10,539,534.00

Child Advocacy Center: Rep. Knox, as Chairman of the Delegation Subcommittee for County Attorney/Child Advocacy presented a brief overview of the Center and the 2009 proposed Budget. Kathy Giebutowski, Board President, introduced staff and some of the board members of the Child Advocacy Center. Elizabeth Kelley, Coordinator for Carroll County Child Protection, spoke to the Delegation about how the Child Protection Team conducts investigative interviews. Carroll County received 62 alleged sexual abuse case referrals in 2008. Diane Bartlett, M.Ed., LCMHC, presented a clinical report of how the Child Advocacy Center can decrease the impact of childhood sexual abuse. On behalf of the County's law enforcement staff and investigators who utilize the services of the Advocacy Center on a regular basis, Chief Scott Kinmond, Moultonborough Police Department, stressed the importance of the Advocacy Center to the community. The Carroll County Commissioners have proposed a budget of **\$40,000.00** for 2009 funding. The Advocacy Center has a total 2009 Net Income projected deficit of \$(51,800.00). The Advocacy Center hopes to raise a projected \$67,000.00 in charitable funds for 2009 to meet their projected budget.

Victim/Witness Assistance Program: Rep. Knox introduced Victim/Witness Advocate, Melissa Smith to the Delegation. Ms. Smith gave a brief presentation of the Victim Assistance Program and the services the program offers. Acct. # 4111.007: Salary-Secretary, is proposed to increase to \$38,040.00 for 2009. Grant Funding for 2009 is \$25,000.00. Rep. Ahlgren advised that the total proposed 2009 Budget has been amended to **\$90,995.00** representing a 5% increase over the 2008 budget.

County Attorney: Rep. Knox gave a brief explanation relating to the increases in salaries for the Carroll County Office of The County Attorney. Robin J. Gordon, Carroll County Attorney, gave an overview of the duties associated with the County Attorney's office and presented the 2009 proposed budget. Acct. # 100.4110.012 – Medical Insurance 2009 Budget request has increased to \$41,236.00. Acct. # 100.4110.027 – Autopsy Expense has been moved to Acct. # 100-4150. The Office of the County Attorney has made a total 2009 Budget Request for **\$401,242.18**.

Sheriff's Dept.: Rep. Ahlgren as Chair of the Sheriff/Dispatch Subcommittee, presented the 2009 proposed Budget. The Sheriff's Dept. met with the Subcommittee on two separate occasions. Increases to the Sheriff and Dispatch 2009 proposed budgets were cut from an 8% increase to

approximately less than 4%. Rep. Ahlgren and the Sheriff/Dispatch Subcommittee studied the County's Court Bailiffs' current wage rate(s) at length. The Subcommittee recommended reducing the Commissioners' proposed 2009 Court Bailiffs' Acct. # 100.4140.011 to \$146,965.00. Special Deputy Acct. #100.4140.008 has been reduced from \$147,385.00 to \$47,500.00 for 2009. This reduction is based on moving a portion of those monies to the Court Bailiffs' Acct. # 100.4140.011. Rep. Ahlgren advised that the 2009 "Salary" Account Lines are proposed increases as per contract(s) with the union. There was no increase in "budgeted" overtime hours with the Sheriff's Department. No new positions have been added for 2009. Commissioners' proposed 2009 budget for Acct. # 100.4140.073 – Vehicle Expense, has been reduced significantly to \$68,377.00 based on a reduced rate contract with the State for fuel. The total 2009 revised Subcommittee Budget recommendation was reduced to **\$1,685,375.00**. Rep. Ahlgren further advised that this revised figure represents a 3.95% increase over the 2008 adopted budget. The 3.95% increase includes additional monies appropriated for the Court Bailiffs.

Dispatch Center: Rep. Ahlgren presented the 2009 proposed Budget for the Dispatch Center. The major line item increases for 2009 relate to salary increases based on contract negotiations. The Sub-Committee recommends reducing the Commissioners' proposed dollar amount - Acct. # 100.4142.068 – Telephone Expense to \$18,762.00. This reduction was based on Sheriff Hebert's negotiations with the current Dictaphone company to extend the lease an additional six months on the current Dictaphone system. Capt. Hebert advised that the current Dictaphone system is "antiquated" and will need to be replaced in the near future. Capt. Hebert suggested that the Delegation consider placing an amount of \$8,000.00 in the Capital Reserve Account for the Sheriff's Department (Dispatch Center) for future anticipated technology expenses. The Sheriff's Dept. advised that a corrected amount of \$5,610.00 should be applied to the proposed 2009 Uniform Expense - Acct. # 100.4142.052. Rep. Ahlgren advised that a portion of this amount is devoted to training. Rep. Patten suggested the portion that reflects "training" should be moved to the Education & Conferences Account. Rep. Ahlgren proposed to reduce the 2009 budget for Education & Conferences Acct. # 100.4142.017 to a level funded \$4,000.00. Rep. Butler asked for further clarification if this amount goes above \$4,000.00. Rep. Bridgham recommends reducing Acct. # 100.4142.004 – Salary/Personal Days to 2/3 of the Commissioners' proposed 2009 figure of \$21,775.00. He has based this on the fact that there will not be a 100% payout of the \$21,775.00 due to significant turnover in that department. Rep. Ahlgren stated that in his opinion this number could possibly be reduced by \$6,000.00. Overtime - Acct. # 100.4142.005 has been proposed at \$25,714.00. Rep. Ahlgren advised that this figure for overtime is necessary in the event of a catastrophic disaster. The total 2009 Budget proposal was revised to **\$ 742,161.00 which reflects a 3.27% increase over the 2008 Budget**. If \$8,000.00 is approved to be placed in the Capital Reserve Account for the Sheriff's Department, the 2009 proposed Budget would reflect approximately a 3.8% increase.

Registry of Deeds: As Chair of the Delegation Subcommittee for the Carroll County Registry of Deeds, Rep. McConkey discussed meeting at length with Register, Ann P. Aiton. Rep. McConkey advised the Carroll County Registry of Deeds returns revenues in excess of \$200,000.00 approximately per year to the County. Rep. McConkey and Ann P. Aiton presented the 2009 proposed Budget for the Registry of Deeds. The Subcommittee is recommending that Acct. # 4120.05 – Overtime/Part Time Wages, be reduced to \$1.00. An overall increase in Acct. #'s 4120.09 – 4120.018 is reflected by an appropriate hourly increase for employees on the present staff of the Registry. Acct. # 4120.24 – Document Scanning & Storage is proposed at \$20,944.00 for 2009. The Subcommittee recognized and commended the proposed 2009 reduction to Acct. # 4120.35 – Volume Covers and Paper from 2008 to \$6,405.00. This reduction was based on the Registry's change to use "double-sided" documents versus "single-sided" documents and storage. This process results in doubling the amount of documents stored in the same space. The Subcommittee recommended reducing Acct. # 4120.35 to \$4,405.00. It was further recommended that the Acct. # 4120.38 – Postage, be reduced to \$7,500.00. Register Aiton expressed her concerns about this reduction. A reduction to \$2,500.00 is also recommended by the Subcommittee to Acct. # 4120.70 – Travel Expense based on the "downward" trend of gasoline prices. Ms. Aiton asked Chair Rep. Patten to ask the Subcommittee to re-review. The Subcommittee recommended increasing Acct. # 4120.97 – New Equipment an additional \$960.00 for a total of \$40,494.00 to cover the cost of the internet connection. The Subcommittee's total 2009 projected Budget for the Registry of Deeds per its recommended reductions is **\$495,812.00**. Rep. McConkey advised the Delegation the forecasted Registry of Deeds Income – Acct. # 100.4020 - Revenue for 2009 should be reduced to **\$760,200.00**. Rep. Patten conducted a brief discussion relating to what line item the Commissioners would propose taking the \$6,000.00 out of. Register Aiton proposed to the Delegation that an additional line item for operating expenses be added to the Registry of Deeds Account. Ms. Aiton read the legislation to the Delegation RSA# 478:17g – relating to the appropriate use of operating expense monies for the purchase, rental or repair of equipment. Rep. Bridgham asked that a discussion relating to "surcharge monies" be addressed at the next meeting. Chair Rep. Patten stated the specifics for separation will be explored at the next meeting.

Rep. Buco distributed House Bill #3 "Held Harmless" materials relating to nursing home(s).

MOTION: Rep. Fleck made a motion to adjourn, seconded by Rep. Bridgham.
All in favor, motion carried.

Meeting adjourned at 12:42 p.m.

Respectfully submitted

Carroll County Delegation Minutes
March 16, 2009 - 9:00 A.M.
County Administration Building

Present: Reps. Ahlgren, Bridgham, Butler, Chandler, Fleck, Knox, McConkey, Patten, Roberts, Scala, Stevens, Wiley; Commissioners Sorenson, Solomon and Albee; (absent: Reps. Buco and Umberger)

Chair Rep. Patten opened the meeting of the Carroll County Delegation at 9:00 a.m.

2009 proposed Budget deliberations continued.

Chair Rep. Patten opens the floor for public input.

David Babson addressed the Delegation. He expressed his disappointment and anger in recent controversial newspaper articles relating to tax payer funding of business travel expenses for elected officials.

Chair Rep. Patten recognizes Rep. Scala. Due to some of the representatives not being present at the beginning of the meeting, Rep. Scala asked if the number of representatives present today are sufficient for a Quorum? Rep. Patten took a head count and advised that enough members of the delegation are present for a Quorum, and that the only time a Quorum is needed – is when the delegation is prepared to make decision(s).

Rep. Patten advised that the Delegation meeting scheduled for March 2, 2009, was cancelled due to a snow storm but was not posted on the County website. Rep. Patten will revise the notice to state: “two (2) hour delay or cancelled”; look at the website, and also provide the Sheriffs’ Dispatch Department’s telephone number for Dispatch. All Delegation members present agree.

CARROLL COUNTY TRANSPORTATION PROJECT BUDGET: Theresa Kennett, Project Manager, presented an overview and history of the proposed transit project scheduled to begin April 1st, 2010. The proposed transit system is designed to improve mobility and access for Carroll County residents by creating a cost effective transit system that will connect residents to employment and other vital services. The Federal Government (through the current stimulus plan) has allotted the State of New Hampshire 100% funding to Carroll County for eight (8) expansion buses. The transit project has proposed a total of \$13,600.00 budget request from Carroll County for Fiscal Year 2010 and a proposed total of \$27,000.00 budget request for Fiscal Year 2011. Rep. Fleck asked if in the future, the County would be asked to fund a capital reserve fund? According to Theresa Kennett, there is no plan currently to ask Carroll County to fund a capital reserve fund. The project proposes to create 6 full time staff positions and 10 part-time staff positions for Fiscal Year 2010. The fare structure currently proposed is .50 cents per zone/per ride for elderly/disabled/Medicaid recipients; and \$1.00 per zone/per ride for the general public. Carroll County currently has five (5) zones. North Country Transit located in Berlin, NH, will maintain the buses, manage dispatch and handle day to day management. Ms. Kennett advised that the transit project is working on finding overnight storage for the buses throughout Carroll County. Ms. Kennett stressed that the proposed program is a “regional/county” program and the

project has not targeted "towns" for annual financial programs. Chair Rep. Patten advised that the Delegation will not make a decision today as to whether the County will or will not fund this program.

HALES LOCATION:

The approved Budget for 2008 was \$224,600.00. The proposed 2009 Budget is 185,900.00. Chair Rep. Patten advised that this figure does not affect the County tax rate. This amount is paid totally by Hales Location.

MOTION: Rep. Knox moves to approve the proposed 2009 Hales Location Budget, seconded by Rep. Stevens. A vote was taken, all in favor. **Motion Carries.**

MOTION: Rep. Stevens moves to go into convention, seconded by Rep. Knox. A vote was taken, all in favor. **Motion Carries.**

IN CONVENTION

MOTION: Rep. Stevens moves to ratify action taken regarding the Hales Location proposed 2009 Budget, seconded by Rep. Knox. A vote was taken, all in favor. **Motion Carries.**

MOTION: Rep. Stevens moves to come out of convention, seconded by Rep. Knox. A vote was taken, all in favor. **Motion Carries.**

OUT OF CONVENTION

Rep. Patten announced that she received a letter from the Board of Selectmen for Moultonborough and also a copy of a letter from the Board of Selectmen in Conway regarding the proposed 2009 Budget. The Conway Selectmen would like to keep the budget to a 2% increase. The Moultonborough Selectmen have asked that the budget be increased no greater than 5% over last year's budget.

A brief discussion relating to the 2009 proposed budget reflected an increase of 7.5% over last year's approved budget. Rep. Patten advised that the amount to be raised by taxes is an increase of 13.5% over last year's. Rep. Stevens stated that due to the efforts of the Delegation Sub-Committees, the Commissioners' proposed budget recommendation for 2009 in the amount of \$13,261,644.00 was reduced to \$12,762,916.00. This figure is still 7.5% over last year's adopted budget. Rep. Patten advised that this is not including the Enterprise Fund or the Nursing Home. Commissioner Sorenson advised the Delegation that approximately 1 million dollar surplus was carried over from previous years.

The Delegation discussed at length whether or not further cuts could be made to the proposed 2009 budget. Rep. Stevens stated that 85% of the budget related to personnel and their benefit package(s). Rep. Bridgham suggested that over the next few years - a strategy needs to be devised to deal with the rise in health care costs for personnel. Commissioner Sorrenson advised that

health care costs for 2009 increased by 8 ½%. Rep. Fleck suggested looking at every option to identify freezes and/or salary reductions or reductions in increases in salaries and health benefits currently proposed.

Rep. Patten asked the Delegation if they would want to suggest that the Commissioners look at the jail and nursing home contracts and recommend re-negotiating less than a .50 cent per hour increase for employees in order to further decrease the proposed budget. Rep. McConkey also asked if the Commissioners would look at the reduced dollar amount if employees voluntarily gave up one paid work day per month. Commissioner Sorrenson stated that this plan would not work for the jail or the nursing home.

Rep. Scala proposed the Delegation look further at discussions regarding the surplus.

Rep. Chandler returned to discussions about health insurance and exploring raising deductibles and co-pays. Kathleen Garry, Finance Manager, advised that HMO plans with deductibles were available – but that the savings were insignificant.

Rep. Butler felt that it is necessary to go back to all departments and find further options to cut the budgets without affecting personnel. Comm. Albee agreed with Rep. Butler that he would prefer not re-negotiating the labor/employee contracts – but to explore possible reductions in equipment purchases. Rep. Roberts would like to totally cut the .50 cent per hour raise increase from the 2009 budget and send Commissioners back to re-negotiate the contracts. Rep. McConkey asked for one (1) additional week to further review the numbers by cutting one paid work day per month (realizing that some departments cannot do so). Rep. Bridgham stated the Delegation needs to have a clear target. Rep. Patten would like to look further at the surplus and some of the issues with personnel. Rep. Patten would also prefer not to touch any of the personnel proposed budget. If the employee contract(s) are not approved by March 31 – then a supplemental budget strategy would have to be implemented. If the budget is not approved by March 31, 2009 – the Commissioners' Budget will go into effect. Rep. Patten further asked if any of the Delegation members had a target (percentage) they would like to go with. Rep. Chandler stated that there are a few variables that will influence his decision on what the target number would be – the federal stimulus monies (to be determined) and health care deductible/co-pay issues.

Kathy Garry, Finance Manager advised the Delegation that the increase in the overall proposed actual budget for 2009 is a 5.9% increase over last year and an increase of 13.5% for taxes.

Rep. Butler proposed giving direction to the Commissioners to find \$300,000.00 - \$400,000.00 (or more) reduction - in the overall proposed 2009 budget. Rep. Patten stated that if that reduction cannot be achieved – then the Delegation will need to look at what is going to happen with the employee

labor contract.

Rep. Ahlgren stated that for four (4) years he has suggested seeking out higher deductible health care insurance plans to keep costs down. He also suggested that the Delegation could possibly agree to appropriate an "x" amount of dollars for health insurance costs.

Rep. Chandler advised that it would take \$845,000.00 of either additional revenue or reductions in the proposed 2009 budget – to reach a 6.75% increase.

Commissioner Sorenson asked if the Delegation would approve the request \$18,857.00 in the Farm Budget - to purchase a wood dump body.

MOTION: Rep. Knox moves to approve \$18,857.00 for the purchase of a wood dump body. Seconded by Rep. Roberts. **All in favor. Motion carried.**

Rep. McConkey asked Comm. Sorrenson if a new price structure had been finalized relating to the purchase of cord wood and a price structure ? Comm. Sorrenson advised that a meeting is scheduled on April 22nd to discuss this issue. At the present time the price is \$250.00 per green cord.

MOTION: Rep. Stevens moves to go into convention. Seconded by Rep. Knox. **All in favor. Motion carried.**

IN CONVENTION

MOTION: Rep. Stevens moves to ratify the action to approve \$18,857.00 for the purchase of a wood dump body. Seconded by Rep. Knox. **All in favor. Motion carried.**

MOTION: Rep. Stevens moves to go out of convention. Seconded by Rep. Knox. **All in favor. Motion carried.**

OUT OF CONVENTION

Rep. Patten requests Motion be made to adjourn.

MOTION: Rep. Knox made a motion to adjourn to the call of the Chair. Seconded by Rep. Ahlgren. **All in favor. Motion carried.**

Meeting adjourned at 11:45 a.m.

Respectfully submitted,

Carroll County Delegation Minutes
March 23, 2009 - 9:00 A.M.
County Administration Building

Present: Reps. Ahlgren, Bridgham, Butler, Chandler, Fleck, Knox, McConkey, Patten, Roberts, Scala, Stevens, Umberger, Wiley; Commissioners Sorensen, Solomon and Albee;
(absent: Rep. Buco)

Chair Rep. Patten opened the meeting of the Carroll County Delegation at 9:00 a.m.

Chair Rep. Patten opens the floor for public input.

Henry Spencer: Mr. Spencer had concerns about the Delegation's budget deliberation procedure this year. He stated that discussions relative to the bottom-line "target figure" for the 2009 budget and budget cuts should have been discussed at earlier meetings. He felt that in his opinion - if the Delegation had started these discussions earlier – the issues could have been thought through more successfully as opposed to "reactive" decisions .

Chair Rep. Patten closed public input session.

Rep. Wiley reminded Chair Rep. Patten that to date – there are four (4) sets of Delegation "Draft" Minutes that need to be approved.

2009 proposed Budget deliberations continued.

Commissioner Solomon advised the Delegation that Theresa Kennett of the Carroll County Transit Authority has reduced the requested proposed funding amount of \$13,600.00 to \$1,000.00- stating this amount would represent a "token funding" – confirming Carroll County "supports the proposed transit project".

Commissioner Sorensen presented the Commission's further reduction "cuts" to the proposed 2009 Budget. The total amount in proposed expenditure reductions were \$335,396.00. The amount to be raised by taxes was reduced by \$835,396 from the Subcommittee's original recommendations. The Commissioners recommended an increase surplus for Revenues from \$300,000 to \$500,000. The Commissioners advised that the proposed revised amount to be raised by taxes totals \$13,287,865.00.

Commissioner Albee advised the delegation to review a copy of a letter from William J. Fazioli, addressed to the County relating to bond ratings and establishing a target UFB range.

The Delegation members reviewed and discussed at length - the Commission's further reductions in detail as follows:

Human Resources: Acct. # 4103.009 – (Salary Adjustment) - Reduced from Subcommittee's proposal of \$60,000.00 to \$56,000.00.

Sheriff's Dept.: Acct. # 4140.008 & Acct. # 4140.011 – (Special Deputies & Bailiffs) – along with **Acct. # 4140.017 – (Education & Conferences)** – for a total proposed reduction of \$52,615.00.

Dispatch Center: Acct. # 4142.004 – (Salary/Personal Days) – was reduced from the Subcommittee's original proposal of \$21,775.00 to

\$11,775.00.

Human Services: Acct. # 4190.056 – (DEAS) – proposed to be reduced an additional 6.2% - a reduction of \$229,941.00. Rep. Bridgham advised that the Federal Government proposed stimulus monies will pay their share of Medicaid (DEAS). Federal Government will pay 56.2% and the County's portion will be 43.8%.

Jail: Acct. # 6100.007 – (Administrative Salaries) – proposed to be reduced an additional \$4,000.00 - to \$211,000.00 - from the Subcommittee's proposal of \$215,000.00. **Acct. # 6100.065 – (Heating Expense)** – was reduced by \$20,000.00 from the Subcommittee's proposal of \$ 164,000.00.

Farm: Acct. # 7100.009 – (Salaries) – proposed reduction of an additional \$1,077.00 from the Subcommittee's proposal of \$ 82,254.00.

Cooperative Ext. Services: Acct. # 8360.001 - it is proposed by the Commissioners to level fund this account to the 2008 adopted budget amount of \$230,978.00 – reduced from the Subcommittee's proposed amount of \$234,966.00.

Capital Reserve: Acct. # 9285.103 – Commissioners proposed removing a proposed amount for the Sheriff's Dept. (Dictaphone) in the amount of \$8,000.00.

After a brief recess – the Delegation concluded that the actual figure for the **Court Bailiff's Acct. # 4140.011** should be reduced to \$129,675.00 and that the **Salary – Special Deputies Acct. # 4140.008** be reduced to \$30,000.00. Delegation members continued to deliberate the proposed Court Bailiff's \$20.00 per day increase in favor of a reduction to \$10.00 per day increase.

Commissioner Sorensen advised that the Nursing Home Enterprise Fund – **Acct. # 5000.010** should have an additional revenue amount of \$300,000.00 - from pro-share monies.

Chair Rep. Patten asked for a Motion to accept the Commissioners' proposed total 2009 Budget reduction of \$52,615.00 to the Sheriff's Dept.

MOTION: Rep. Umberger moves to approve the Commissioners' proposed total 2009 Budget reduction of \$52,615.00 to the Sheriff's Dept, seconded by Rep. Bridgham.

Rep. Butler moved to amend the Motion to reduce the proposed total reduction from \$52,615,000 to \$40,440.00 – which would make the total 2009 Budget for the Sheriff's Dept. a total of \$1,641,405.00. The Motion to Amend was seconded by Rep. Stevens. A vote was taken. In favor = 11, opposed = 2. Motion Carries.

MOTION: Rep. Chandler moves to approve the Commissioners' proposed expenditure reduction for **Human Resources – Acct. # 4103.009 (Salaries)** in the amount of **\$4,000.00** – adjusting the Subcommittee's proposed Salaries budget amount to \$56,000.00, seconded by Rep. Stevens. **Motion Carries.**

MOTION: Rep. Umberger moves to approve the Commissioners' proposed expenditure reduction for **Dispatch – Acct. # 4142.004 (Salary/Personal Days)** in the amount of **\$11,775.00** – adjusting the Subcommittee's proposed Salary/Personal Days budget amount to \$10,000.00, seconded by Rep. Butler. **Motion Carries.**

MOTION: Rep. Bridgham moves to approve the Commissioners' proposed expenditure reduction for **Human Services – Acct. # 4190.056 (DEAS)** in the

amount of **\$229,941.00** – adjusting the Subcommittee’s proposed DEAS budget amount to \$3,478,797.00, seconded by Rep. McConkey. **Motion Carries.**

MOTION: Rep. Stevens moved to accept the Commissioners’ proposed Jail expenditure reduction of \$24,000.00, seconded by Rep. Umberger. The Motion was not voted on as Rep. Ahlgren immediately moved to amend the Motion based on his opinion that further cuts were available.

Rep. Ahlgren presented a Memorandum from Captain Jason Johnson, Chief of Security at CCDC to Commissioner Albee relative to Rep. Ahlgren’s request of an Operational Analysis for the Dept. of Corrections from 2004 to the present. Rep. Ahlgren advised the Delegation that for 2008 – the average cost per inmate at the State level penitentiary was \$90.41. The average cost per inmate for 2008 in other Counties was \$82.64. The cost of incarceration per inmate per day at the Carroll County Department of Corrections was \$131.68 per day.

After extensive deliberation by the Delegation relative to several key line items in the proposed reduction to the 2009 Jail Budget – including administrative salaries, overtime, meals and heating expenses, Rep. McConkey suggested an amendment to the Motion – increasing the Commissioners’ proposed expenditure reduction for the Jail from \$24,000.00 to \$44,000.00.

MOTION: Rep. McConkey moves to approve an increase in the Commissioners’ proposed expenditure reduction for the Jail from \$24,000.00 to **\$44,000.00**, seconded by Rep. Chandler. A vote was taken. *In favor = 12, opposed = 1. Motion Carries.*

MOTION: Rep. McConkey moves to approve the Commissioners’ proposed expenditure reduction for the Farm (Salary Adjustment) in the amount of **\$1,077.00**, seconded by Rep. Knox. A vote was taken. *All in favor. Motion Carries.*

MOTION: Rep. Bridgham moves to approve the Commissioners’ proposed expenditure reduction for the Cooperative Extension Services in the amount of **\$3,988.00** – level funded to the 2008 Adopted Budget in the total amount of \$230,978.00, seconded by Rep. Fleck. A vote was taken. *All in favor. Motion Carries.*

MOTION: Rep. Chandler moves to approve the Commissioners’ proposed expenditure reduction for the Capital Reserve – Sheriffs’ Fund – relative to monies appropriated for the purchase of a new Dictaphone – in the amount of **\$8,000.00**, seconded by Rep. Umberger. A vote was taken. *In favor = 12, opposed = 1. Motion Carries.*

MOTION: Rep. McConkey moves to add an additional line item to **Regional Appropriations – Acct. # 100.9180.156** – in the amount of \$1,000.00 – representing the “token funding” for the proposed Carroll County Transportation Budget, seconded by Rep. Knox. *All in favor. Motion Carries.*

MOTION: Rep. McConkey moves to approve the Commissioners’ request to increase **Revenue Surplus – Acct. # 100.9500.007** – from \$300,000.00 to **\$500,000.00**, seconded by Rep. Bridgham. A vote was taken. *In favor = 12, opposed = 1. Motion Carries.*

MOTION: Rep. Chandler moves to approve adding an additional amount of **\$300,000.00** to the **Enterprise Fund – Acct. # 5000.010** – increasing the Subcommittee’s proposed total amount to \$5,216,515.00, seconded by Rep.

Stevens. *All in Favor.* **Motion Carries.**

Rep. Patten suggested to the Delegation members that they needed to vote on what was agreed to here today. Rep. Bridgham confirmed the necessity to vote – along with further discussion of any substantial changes at a later date. Rep. Patten suggested a recess until Wednesday, March 25, 2009, when the Delegation is scheduled to meet again in Concord.

Rep. Stevens asked if he could move for a motion to approve the preliminary estimated amount of the total budget – as calculated today in the amount of \$22,959,225. with a preliminary estimated amount of \$13,280,040.00 to be raised by taxes, seconded by Rep. Roberts. Rep. Umberger did not want to approve the preliminary estimated total budget at this time.

Rep. Patten stated that the stimulus monies must be approved – as they cannot be used later on. She also stated that the Delegation could stay in executive session – recess today – and then reconvene and go into Convention in Concord on Wednesday.

MOTION: Rep. Stevens moved to recess at this point with a preliminary estimated budget amount of approximately \$22,950,000. to the call of the chair at 12:10 p.m. – and reconvene in Concord on Wednesday a.m., seconded by Rep. Roberts. *A vote was taken. In favor = 11, opposed = 2.*
Motion Carries.

Meeting adjourned at 12:15 p.m.

Respectfully submitted,

Karen Umberger, Clerk

Carroll County Delegation Meeting
March 25, 2009

The Carroll County Delegation reconvened their recessed executive session on March 25, 2009 at 9AM in the Legislative Office Building in Concord, NH. The purpose of the meeting was to receive the final information concerning the amount of stimulus money the County would receive for the non federal share of Medicare and to make appropriate adjustments to the County budget for FY 2009.

Members Present: Representatives Betsey Patten Chair, Stan Stevens, Vice Chair, Gene Chandler, John Roberts, Joseph Fleck, J. David Knox, Susan Wiley, Robert Bridgham, Dino Scala, Mark Mc Conkey, Chris Ahlgren, and Karen Umberger

Representative Patten provided an email and the MS 42 from Kathleen Garry that outlined the changes in the direct assistance the County would receive to support the nursing home. The increase in direct support was \$107,553 this in turn reduced the amount to be raised by taxes to \$13,173,787. On Monday, March 23 the delegation identified the amount to be raised by taxes as \$13,281,040.

Representative Chandler made a motion to approve the County Budget of \$22,852,676 and \$13,173,487 to be raised by taxes. The motion was seconded by Representative Stevens. All present voted in favor.

We discussed the increase in the cost of the union contract of \$88,000 for the MVNH and \$24,000 for the jail. It was noted these costs are already included in the budget figures. Representative Chandler moved we approve \$112,000 cost increase for the union contract. The motion was seconded by Representative Roberts. All present voted in favor.

Representative Stevens moved that we go into Convention and the motion was seconded by Representative Knox. All present voted in favor.

Representative Stevens moved that we ratify the votes taken in executive session. The motion was seconded by Representative Bridgham. All present voted in favor.

Representative Stevens moved we go out of Convention. Representative Knox seconded the motion. All present voted in favor.

Representative Roberts suggest we get together in the fall with the County Commissioners and agree on an overall target for the budget rather than continuing to have the Commissioners present a budget with no input from the Delegation. Representative Bridgham agreed that this would help to improve the budget process. Representative Stevens suggested that we maintain the

same sub committee assignment for next year. It was suggested that the sub committees meet through out the year. Representative Fleck also suggested that we look at management efficiencies that will help to reduce the cost of county government.

Representative Patten will look at health insurance from all counties in New Hampshire and bring information to the next Delegation meeting.

Representative Knox asked the Chairman what we could do to prepare for our discussion on the nursing home. Representative Patten indicated we would be going with a 103 bed nursing home and would have further information at a meeting that would be called in the near future.

The meeting scheduled for March 30, 2009 was canceled.

The meeting adjourned at 9:25.

Karen C. Umberger
Clerk

Carroll County Delegation Meeting
April 27, 2009

Members Present: Representatives Betsey Patten, Stan Stevens, Chris Ahlgren, Ed Butler, Robert Bridgham, Susan Wiley, Joseph Fleck, John Roberts, Tom Buco, Karen Umberger, Mark McConkey

The Delegation met to review the plans for the Nursing Home Building. The Building Committee had been meeting over the last several months and wanted to update the entire delegation on what was happening. The Delegation had allotted money to go forward with engineering and design. Bonnet, Page and Stone has been hired as the engineer and EGA Architects had done the current design.

Commissioner Sorensen told the Delegation they had hired Sandi McKensie as the head of the nursing home. He also indicated they had hired a farm supervisor and were in the process of running a background check on the individual.

Commissioner Sorensen provided the following as the criteria for the new nursing home that the building committee and the architect used to develop the preliminary design.

- Two floors
- Neighborhood concept
- Private rooms with private bath and shower
- Site selection- the field next to the Administration Building

Jerry Menke of EGA Architects provided a detailed concept of the building and answered questions about the building. The neighborhood concept places fifteen rooms around an open area that will be used as a living room and dining area. Each area will also have a small kitchenette for the use of the residents and staff. A nursing station will be placed so the nurse can view two living areas. The total footprint of the building is about 83,000 sq feet. The Commissioners have \$18,000,000 as a goal for the cost of the new nursing home.

There were several questions from delegation members that will be discussed at the next building committee meeting scheduled for May 11th at 3PM. Some of the questions were: cost to operate the nursing home, mission of the nursing home, parking, whether or not we wanted to continue with the private room and neighborhood concept. The meeting was taped so all of the questions will be available to the architects as they begin to look at changing plan A and developing plan B.

Commissioner Albee provided some information on possible bonding costs of \$18,000,000 over 20 years. We also asked that he provide the costs over a 30

year period. The concern was based on the figures he presented in 2011 County debt payment would increase 1.4 million using the concept of level funding or 1.7 million using the concept of level principal funding. A meeting is planned for August 17th at 9 AM to hopefully finalize the bonding. The next time the state goes out for bonding is in October and all necessary paper work needs to be finished prior to that time.

We discussed the need to have a plan A and a plan B in case plan A was too expensive for the County. We will hold another delegation meeting on May 18th at 9AM to review what changes the architects have made following our discussions of today.

We also plan to hold three public hearing in early June to obtain public input on the project. The hearings will be held in Conway, Wakefield and Moultonborough. Representative Umberger will make arrangements for Conway, Representative Fleck for Wakefield and Representative Patton for Moultonborough

The Commissioners are planning to go to the State with a plan in June. The concern was a bill currently in the Senate, HB 113 which may have an effect on obtaining funding. Representative Bridgham is working on a possible amendment to the bill.

Commissioner Sorensen suggested that we set up a 501c3 organization to accept donations for the new Nursing Home. Representatives Butler and Wiley agreed to help out with this.

Representative Karen Umberger
Clerk

Carroll County Delegation Minutes
May 18, 2009 - 9:00 A.M.
County Administration Building

Present: Reps. Ahlgren, Bridgham, Bucu, Butler, Knox, McConkey, Patten, Roberts, Scala, Stevens, Umberger; Commissioners Sorensen, Solomon and Albee;
(absent: Reps. Chandler, Fleck and Wiley)

Chair Rep. Patten opened the meeting of the Carroll County Delegation at 9:00 a.m.

Chair Rep. Patten opens the floor for public input.

There is no public input.

Chair Rep. Patten closed public input session.

Ann P. Aiton, Register of Deeds for Carroll County Registry of Deeds presented a request for \$2,000.00 for rental of a document scanner to scan 7,217 writs of attachments recorded from 1967 to January 1, 2007 into the computer system. The rental fee for the scanner would be \$250.00 per month. Ms. Aiton stated to the Delegation that the anticipated length of time to complete this project could be anywhere from four (4) months to the end of this year (2009). If the project is completed earlier than anticipated, the Registry would not use the total amount requested.

MOTION: Rep. Stevens moves to approve rental of a document scanner for the Carroll County Registry of Deeds not to exceed \$2,000.00 - to be debited to the surcharge account #4120.97, seconded by Rep. Knox. *All in Favor.* **Motion Carries.**

Cyndi Paulin, Director and Lori Lenart, Assistant Director, of the new Carroll County Collaborative, gave a brief presentation to the Delegation and Commissioners. The Collaborative was formed approximately one year ago to address the need for a more formalized structure to organize and foster collaboration services to youth and families. This program is funded by the Annette P. Schmitt Foundation. The Collaborative is not looking for funding at this time from Carroll County. The Collaborative is a separate non-profit under the Tri-County Community Action Program.

Chair Rep. Patten advised the Commissioners have hired a new farm manager, Certified Correctional Officer, William DeWitt.

Chair Rep. Patten asked the Delegation for a recommendation to review the County's quarterly report page by page. The overall quarterly budget is at 23%. Rep. Umberger does not feel the necessity to review the budget page by page based on the fact that it currently appears to be under 25%.

Chair Rep. Patten advised that the Jail Revenue income is at 31%. Rep. Stevens stated that the jail income was up approximately 51%.

Chair Rep. Patten asked that the Delegation vote to approve the 2009 "draft" minutes posted on the Carroll County website as follows: 1/12/09; 2/02/09; 2/09/09; 3/16/09; 3/23/09; 3/25/09 – (Concord); and 4/27/09.

MOTION: Rep. Butler moves to approve the 2009 "draft" minutes as stated, seconded by Rep. Roberts. *All in Favor.* **Motion Carries.**

Commissioner Sorensen advised the Delegation that three separate

meetings have been scheduled for June 1st – Conway (Gibson Center); June 8th - Wakefield Town Hall; and June 15th - Moultonborough Town Hall @ 7:00 p.m. to discuss and describe the proposed Mountain View Nursing Home Project. Rep. Umberger stressed to the Delegation and the Commissioners the importance of including public input at these meetings. Rep. Patten suggested the notice should be revised to state that these are Commissioner Meetings and the Building Committee will be present at all three meetings supporting the process of going forward with public input.

MOTION: Rep. Stevens moves to approve the Delegations' support to move forward with the process of public hearings relative to the Mountain View Nursing Home Project, seconded by Rep. Roberts. *All in Favor.* **Motion Carries.**

Rep. Butler suggested moving the CON process along as quickly as possible. Chair Rep. Patten confirmed the importance of the public input prior to voting.

Commissioner Albee reintroduced EGA Architect, Gerry Menke to the Delegation and advised that Menke would bring the Delegation "up to speed" and re-review some of the changes to the proposed nursing home structure plans presented to the Building Committee on May 11, 2009. The proposed revisions for the nursing home's floor plan(s) - are based on the goal that the floor plans should be as "residential" as possible. Mr. Menke explained one of the changes to the proposed nursing home was to take some of the private rooms (which all had private bathrooms and get into shared bathrooms). Mr. Menke also reviewed the "neighborhood concept." The main drive behind the "neighborhood concept" is that a number of rooms have their primary living areas immediately outside the residents' rooms. In Menke's opinion – travel distance being kept short tends to keep the residents "mobile". Commissioner Sorensen asked about a "pitched roof" concept. Chair Rep. Patten mentioned about bad problems in the past with "flat roofs". Mr. Menke added that modification of some private rooms to semi-private rooms – with a "non-traditional" floor plan would save 1,300 square feet overall in the entire building. Stephen Humphreys further explained that changing rooms from private to semi-private would potentially be estimated at a savings of approximately \$500,000.00. The savings is not generated from the square footage – but from the decrease in the cost of the number of bathrooms themselves.

Sandi McKenzie briefly discussed issues why private rooms would be more beneficial and profitable. Ms. McKenzie advised the Delegation that after speaking with a marketing consultant and keeping track of admissions – 85% of the candidates looking to be placed in a nursing home are seeking "private rooms". Ms. McKenzie further stated that gender, availability and profitability are all issues to be considered. Representative Umberger stated her concerns that the County is not being supplied with sufficient "dollars" from the State or the Federal Government to support private rooms for candidates the County is paying for and how much of a burden the proposed nursing home will be to the tax payer(s). Chair Rep. Patten confirms the importance of bringing all of the issues to the table for discussion. Rep. Bucu reminded the Delegation that the exercise at hand is to "cut costs" relating to the proposed nursing home. Rep. Bucu asked Mr. Menke if he considered eliminating some of the roof angles

while maintaining private rooms and “squaring off” the design of the rooms. Rep. Ahlgren suggested taking two private rooms and consolidating them with a shared bath - and two (2) separate entrances.

Chair Rep. Patten advised the Delegation that the question remains as to whether or not the proposed nursing home should have more semi-private room (s) with shared bathrooms. Rep. Ahlgren stated that the real issue is how much money is being spent for the project - and if that amount is palatable. He stated that reducing the number of bathrooms to reduce the project by \$500,000.00 is not the only solution to the 24 million dollars that the whole project is estimated to cost. There are more reductions necessary to bring the project down. Rep. Ahlgren further advised that currently - Carroll County is “right in the middle of the road” per capita tax rate. He stated that the nursing home project will take Carroll County from “the middle of the road” to being one of the highest per capita tax rate(s) in the State of New Hampshire. Rep. Knox asked if a nursing home in Merrimack and Grafton were built with private rooms or a mix? Rep. Roberts advised that it was his understanding that the Merrimack nursing home consisted of all semi-private rooms with shared bathrooms and no shower. Commissioner Sorenson advised that the Grafton administrator would prefer all “private” rooms because of their marketability.

Rep. McConkey advised that the calculated breakdown of building costs for the proposed nursing home - currently at \$275.00 square foot for 83,000 square feet - brings the project in at 23 million dollars. His concern and the delegations questions are based on whether or not the County can afford to build a 23 million dollar facility. Rep. McConkey is also concerned as to whether or not the County has proposed to build “too large” a facility. He also thinks that the operational costs will be greater than what is anticipated at this time. Rep. McConkey stated that the Delegation should consider looking at the total project as opposed to “trimming” small amounts of money out of the project. Rep. Roberts stated he agreed there were still numbers that needed to be “refined and re-defined” - but part of what the Delegation needed to look at as well - is what the cost of this facility is going to mean to the taxpayer. He further stated that this was also part of the reason for the public hearing(s).

Rep. Butler stated that the question of the additional cost for private baths versus semi-private baths is important to present at the public hearings. Rep. McConkey further discussed the progression of the cost to build the proposed nursing home and the cost to remove the current nursing home facility.

Randy Remick reviewed the Project Budget Worksheet for the proposed nursing home with the Delegation members. The proposed nursing home project is an 83,000 square foot two-story facility. The only thing not considered in the current worksheet is the exclusion of staffing impact and a comparison of utility costs and addressing the existing facility. The budget included (30) categories of remarks and budget as of 5/15/09 - such as figures for bond and legal costs for selling the bond; county attorney's fees; builder's risk insurance, pre-design services; architectural and engineering fees; construction costs, etc. Rep. McConkey asked if Remick had a dollar number for Line Item # 23 relating to the proposed telephone system. Rep. McConkey also stated that in his opinion - the Owner's Contingency line should be in the neighborhood of 15 - 20%. He felt that \$800,000 is a much greater dollar number than what he had

expected to see. Mr. Remick advised that the contingency was set at a fairly "routine" range. Rep. McConkey stated that the removal of the existing nursing home building should be discussed. Commissioner Sorensen advised that figures would be available in the near future for partial and total removal of the existing building. Chair Rep. Patten advised the building committee recently discussed whether or not the existing nursing home building could be used for an assisted living facility. They chose to put that "off of the table" - as the existing building is found to have asbestos issues.

Rep. Chair Patten reminded the Delegation and Commissioners that they are not "locked in" to the \$23 million. Rep. Ahlgren asked when Mr. Remick expected to provide the Delegation with dollar amounts for the two (2) remaining items: increased utility costs and the cost to staff the proposed nursing home facility. Commissioner Albee stated that the larger question would be the tax rate increase amount. Based on the proposed cost of \$23 million - the tax rate increase would be 18.9 cents per \$1,000. If the cost dropped to \$17 million - the tax rate increase would be 14.9 cents per \$1,000. Commissioner Albee advised that construction of any building at all will result in a tax rate increase - and the tax rate difference between a \$17 million building and a \$23 million dollar building is quite "minimal". Commissioner Albee spoke about private rooms generating more revenue. Rep. Ahlgren stated his concern that the increased cost of operation may exceed the increased revenues - based on Rep. McConkey's point - "Are we building too big a facility?"

Sandi McKenzie stated that additional revenues will be generated from the Café and Store - which in her opinion - will be a "money making" proposition. In turn - this revenue will offset the additional staffing costs. Sandi also briefly discussed the projected proposal for additional staffing and on Chair Patten's request - Sandi also reviewed the historical projected financial statements for the Delegation. The 2009 occupancy revenue figure for fiscal year ending 12/31/09 was based on 100 beds. The 2010 occupancy revenue figure for fiscal year ending 12/31/10 was based on 103 beds. The private pay rate for Mountain View Nursing Home presently is at \$245.00 per day. These rates will increase approximately 2% for 2010 and 2011 and further increasing in 2012 and forward approximately 5%.

Commissioner Albee confirmed that the projected bond rate will be 18 cents per thousand. Rep. Butler advised that Rep. Wiley has begun to move ahead and organize a 501C3 - non-profit status. It is hoped that this will help to raise significant dollars to help offset some of the proposed construction. Ms. McKenzie advised that currently the nursing home does not have any VA beds. There may be a possibility that the County will get a few VA beds at the proposed nursing home. This would assist with increasing future revenue.

Rep. Umberger spoke of her concern relating to the projected operating costs for the proposed building. Sandi McKenzie stated that in looking at the all of the job descriptions in the neighborhood concept it is her hope that the new building will allow the staff to be more efficient. Randy Remick stated the new building will be far more efficient relative to utility costs per square foot. Rep. Albee spoke to the Delegation briefly regarding how volunteers should be attracted to the new facility - which should hopefully keep the operational costs down. Chair Rep. Patten stressed to the Delegation that upcoming public

hearings should be geared to not only provide the public with the necessary information but also allow the public to be able to understand and compare that information. Commissioner Albee provided the Delegation with a question relating to 501C3 dollars raised and where and how those monies will be allocated. Chair Rep. Patten further stated that in her opinion - fund raising monies should be allocated specifically for the project they were raised.

MOTION: Rep. Stevens moves to go into convention, seconded by Rep. Butler. A vote was taken, all in favor. **Motion Carries.**

IN CONVENTION

Rep. Umberger stated she wanted to make sure everyone understood the process relative to how the Delegation will proceed with the proposed nursing home project. Rep. Umberger felt that the "time – line" is important for the Delegation to know when they are required to make decisions. Chair Rep. Patten advised that she would like to have the second quarter review on August 17, 2009. Commissioner Albee advised that the final deadline for the bond application is October 2, 2009. Chair Rep. Patten advised that a municipal bond bank had set a bond rate currently at a 6% rate for 20 years.

MOTION: Rep. Knox moves to ratify the Delegation minutes; ratify not to exceed \$2,000.00 for the Registry of Deeds; and ratify to support the process of conducting several public town meetings relating to the proposed building of the new nursing facility, seconded by Rep. Umberger. A vote was taken, all in favor.

Motion Carries.

MOTION: Rep. Stevens moves to come out of convention, seconded by Rep. Knox. A vote was taken, all in favor. A vote was taken, all in favor. **Motion Carries.**

OUT OF CONVENTION

Chair Rep. Patten advised that the next Delegation meeting will be scheduled for August 17, 2009.

Chair Rep. Patten opens the floor for public input.

David Babson stated that he did not think the potential staffing for the proposed nursing home should be taken "lightly". Mr. Babson further stated during the time he was a delegate member when the new correctional facility was being proposed - the delegation was advised that there would be absolutely no requirement for additional staff members. Once the facility was built – the first year – three additional employees were requested; the second year six new employees were requested – but actually they required twelve or fifteen. Mr. Babson hopes the Delegation will not "look the other way" and say the issue of how many people will be needed to staff the new facility "really is not important".

Maureen Spencer stated she wanted to thank the Delegation for remembering to include the public in the discussions.

MOTION: Rep. Umberger moves to adjourn, seconded by Rep. Roberts. A vote was taken, all in favor. **Motion Carries.**

Meeting adjourned at 11:30 a.m.

Respectfully submitted

Carroll County Delegation Minutes
July 20, 2009 - 9:00 A.M.
County Administration Building

Present: Reps. Ahlgren, Bridgham, Bucu, Butler, Knox, McConkey, Patten, Roberts, Scala, Stevens, Umberger; Commissioners Sorensen, Solomon and Albee;

Carroll County Delegation meeting called to order by Chair Rep. Patten at 9:00 a.m.

The focus of today's meeting is to discuss the implications of the Delegation "Getting Out" of the Nursing Home Business; the new Mountain View Nursing Home Proposal; and the Commissioners' request for funding the proposed Nursing Home Project.

Chair Rep. Patten led the Delegation, Commissioners' and public in a pledge of allegiance to the new flag.

Chair Rep. Patten opened the floor for fifteen (15) minutes of public input.

Greg Froten, former Mountain View Nursing Home Administrator from 1984 – 2005. Over the past twenty years Mr. Froten stated he has seen the current nursing home grow and go through many changes during that time period. He stated that in his opinion – "now is the time" to build a new nursing home. He also stated that waiting to build a new facility – will only cost more later.

Karen C. Juvonen, Family Council Chairwoman. Karen's mother resided for many years at the Mountain View Nursing Home. Karen addressed the Delegation and Commissioners that in her opinion the current nursing home facility is currently in a state of deplorable condition. She asked the Delegation and Commissioners to go forward and build a facility in Carroll County that provides medical assistance, a nurturing environment, and support to patients and their families. **Chair Patten asked Ms. Juvonen to provide the Delegation with a copy of her letter and a petition with over 300 signatures** from Mountain View Nursing Home residents, family members and members of the community.

Gene Goodwin, Representative for Sugarhill Retirement Community and Huggins Hospital Building Committee Member. Mr. Goodwin stated that in his professional opinion he felt the proposed nursing home design is excellent and will positively represent the next thirty years in caring for Carroll County's seniors and urged the Delegation to vote "yes" for the proposed nursing home project.

Shirley Hatten, Resident of "The Ledges" (senior apartment currently housing forty residents) and a representative for "Christian Ridge" (currently housing thirty-two seniors). Ms. Hatten advised the Delegation that her fellow residents are very "upset" with the closing of "Mountain View Nursing Facility". Ms. Hatten also provided Chair Rep. Patten with a four (4) page Petition of signatures from the residents.

Kathleen Maloney, Chairwoman of the Board of Selectmen, Town of Ossipee. Chairwoman Maloney advised the Delegation and Commissioners that the Board of Selectmen are very much in favor of building the proposed

nursing home facility and are of the opinion that the proposed facility is very necessary.

Linda Murray, Resident of Wolfeboro. Ms. Murray stated that she supports the proposed new nursing home facility in Ossipee. She asked the Delegation if they would consider bringing down the cost of the proposed nursing home facility. She agreed that the County is currently in need of a new nursing home facility.

Holly Sauer, her father is currently in a nursing facility. Ms. Sauer stated that now is the time to build the proposed nursing home facility. She further stated that in her opinion, the building of this facility will create jobs within the community and surrounding areas.

Chair Rep. Patten was provided with copies of numerous emails and letters relative to the proposed nursing facility as follows:

Shirley Hatten – in favor; Mike and Sue Wernett of Bartlett – not in support of the projected cost of the proposed nursing facility; letter from Conway Selectmen requesting an answer as to why the projected cost to build the proposed nursing facility increased from ten million to twenty-four million and asking the Delegation to look at cutting the cost; Robert Johnson of Wolfeboro – in favor; Wendy Hatten – in favor; Robert McKenzie – in favor. Emails from Kathleen of Back Road Farm; Ken Perry of Wolfeboro – in favor; Becky Gooding of West Ossipee – in support; Terri McLaughlin of Ossipee – in support; Lisa Howard property owner in Effingham and Wakefield – in support; Gail Gordon of Tuftonboro.

Several individuals signed up to speak after the Delegation Meeting for the public input segment - but did not stay for the entire meeting.

Jim Martin; Harvey Stephenson; Wanda Harding; Chris Bozuwa; Robert D. Partridge; Suzanne Ryan. (Three names on this list remain "illegible").

Chair Rep. Patten closed the floor for public input.

Chair Rep. Patten stated that Rep. Bucu would clarify and answer the question from the Conway Selectmen relative to confirming the Commissioners' proposed projected figure of 23.8 million.

Rep. Bucu stated that there never was a "serious" estimate of ten million dollars to build the proposed nursing home. Rep. Bucu further stated that for this year (2009) the Building Committee has not worked with anything less than \$250.00 sq. foot. Chair Rep. Patten stated that since the Delegation accepted the ten million dollar report – the Building Committee has extensively learned much more about the realistic cost(s) relating to the proposed nursing home project.

Rep. Stephens asked if any documentation was presented today that would request the Delegation "getting out" of the nursing home business. Chair Rep. Patten advised that she had not received any emails/letters asking the Delegation to "get out" of the nursing home business.

Rep. Knox advised the Delegation he had received a series of questions from Selectman Linda Murray of Wolfeboro. He asked if Commissioner Albee wanted to deal with any of those questions. Chair Rep. Patten stated that the Delegation is "not" 100% unanimously "against the elderly in Carroll County. The interest of the Delegation is the impact the proposed nursing home will have on the tax rate and to the people that are losing their jobs and perhaps

losing their homes. Chair Rep. Patten further stated that she was very pleased that the Delegation has made this a very "public process" and the Commissioners have spent a significant amount of time going to the communities, rotary, selectmen meetings gathering "input".

Commissioner Albee advised that for 2009 the current cost to Carroll County tax payers totals \$5,857,000. That is a combination of the 2008 operating losses and DEAS expense. Food service will still have to be provided to the county jail in the amount of \$230,000. The estimated operating costs if the Delegation is out of the nursing home business would be \$3,837,000. The tax impact would be .31 per \$1,000. Against the current tax impact (which is .47 per \$1,000.) is a savings of .16 per \$1,000. The short term exposure is as follows: Unemployment Benefits: \$1,592,428; accrued vacation/sick time estimated at \$256,000; re-equip kitchen at the jail is estimated at \$108,500; and removal of the building estimated at \$150,000. In addition – Carroll County would be obligated to pay a portion of the COBRA. The maximum exposure for that is approximately \$736,000 or \$756,000. Adding the short term costs in with closure – the tax impact of \$2,770,000 is approximately .18 per \$1,000. For the first two years – the net savings would actually increase the taxes by a few cents (depending on unemployment). Commissioner Albee explained that these figures are providing the most exposure that we could have. Rep. Wiley stated that the impact would be far greater if 207 or 208 are unemployed for two years - unable to find jobs. Consideration would also have to be given - if these individuals were unable to pay their tax bills or survive on unemployment insurance alone - or forced to apply for food stamps and other forms of assistance from the state level (which is ultimately responsible for paying taxes for those programs) – would this be a fair assumption? Commissioner Albee agreed that laying off 208 people would certainly impact a lot of towns. Chair Rep. Patten stated that the impact comes not at the County level – but at the town level – which was not calculated.

Rep. Chandler wants to directly go to the subject of the cost of the nursing home. Chair Rep. Patten asked if there is a Motion that the Delegation removes itself from the nursing home business". Seeing that no Motion was proposed – Chair Rep. Patten requested a Motion for the Delegation to "stay in the nursing home business and be part of the record.

MOTION: Rep. Umberger moves to approve the County stay in the nursing home business, seconded by Rep. Stevens. All in Favor. **Motion Carries.**

Chair Rep. Patten advised that the next order of business would be the nursing home proposal.

Commissioner Sorensen stated that there are 14 Building Committee members (made up of 4 Delegation members and various other members of the community). There have been 15 building committee meetings where discussions have created specific plans for the proposed nursing home. Public hearings have been held at six different locations throughout the county – mainly to present the facts to the public. Commissioner Sorensen asked the Delegation if Jim Martin, a member of the building sub-committee, and a former representative - could speak a few words. He urged the Delegation not to "second guess" the building committee "too much". He stated that the building

committee spent a lot of time working very hard to make many cuts to the budget. The Commissioners strongly advise the Delegation to "go with the current proposal for the new nursing home". Commissioner Sorensen advised to date - \$150,000 had already been spent on this project. The initial study cost of \$35,000 was approved by the Delegation. After the CON is approved (sometime approximately in October) - Commissioner Sorensen asked the Delegation to consider moving ahead with the site plan and conceptual design of the project. Theoretically, the Commission would like to put this project out to bid sometime in January, 2010 - before the town meetings - so that local people can get the bids and help provide jobs for the local people of Carroll County as much as possible.

Commissioner Albee was asked to present a brief explanation of Option I (replacing the current nursing home with a similar but more efficient model) {55,000 sq./ft} at an approximate construction cost of \$15,000,000; and Option II (a new nursing home for current market and design standards to optimize return on investment to the County){85,000 sq./ft} at an approximate construction cost of \$23,560,000. Commissioner Albee stated that Option II (the larger building) will drive the "budget" by increased occupancy and Medicaid reimbursements to enhance revenue. Rep. Umberger asked Commissioner Albee what justifies building Option II over Option I - by increasing the square footage per person from 600 - 700 sq. ft. to 800 sq. feet? Commissioner Albee advised that part of the answer to that question is going primarily into private rooms with some semi - private rooms. The other part of the equation is more "dignified" bathing areas (spaces). Rep. Chandler asked if both Options proposed 103 beds - why is there a proposed income from increase in occupancy for Option II and not Option I? Commissioner Albee advised that the "private" rooms in Option II will bring in approximately 3 - 4 more occupants and be filled quicker than "semi-private" rooms or 4 occupants of the same gender who must share one (1) bathroom . The current rate is \$245.00 per day. A rate of \$265.00 per day occupancy rate was used to calculate operating costs based on 97 to 101 beds for the proposed nursing home for 365 days. The rate was based on 26% private pay with 64% Medicaid. Rep. Bridgham asked if the 55,000 sq. ft. nursing home solve the current storage problems? Commissioner Albee stated that it probably would not. Rep. Bridgham summarized that over the 20 year cost comparison of Option(s) I and II - both options are very close in cost. Option II meets our goals (it may cost a bit more) but that difference disappears two or three years after that - which shows that Option I (55,000 sq/ft home) does not meet our goals. Commissioner Albee advised that he looks for opportunity. Option I may save some money - but is very short term. Option II offers the opportunity to create more revenue - long term. Commissioner Albee further stated that we need to give ourselves this opportunity. Rep. Umberger asked if they would have to decrease the number of Medicaid patients to increase revenue? The goal is to maintain a 60% Medicaid/40% private pay split. Chair Rep. Patten stated that the main question Rep. Umberger is asking - if we would be placing our less fortunate elsewhere to place private patients? Rep. Albee advised that Carroll County has the highest percentage of private pay patients of any

county in the state. Commissioner Sorensen advised that over the next five years our elderly population will increase over 22%. Rep. McConkey expressed his concerns with the operation and maintenance costs associated with Option II – and whether or not they moved “too fast” – based on the fact that Option II is considered the best thing to do for the resident population. Rep. McConkey asked the Delegation if there was still room for discussing Option I? Rep. Butler stated some of his concerns for the proposed Option I nursing home relative to the needs for “more space” – but he did not feel that this “model” is “extreme”. Rep. Chandler agreed with Rep. McConkey that Option I may not be the answer – but Option II is not necessarily the answer either. Rep. Chandler does not know if he would propose spending an additional \$100,000 to get to the level in Option I. Randy Remick advised that 18 – 20 architectural proposals were reviewed at length. Rep. Knox had proposed a possible Option III to investigate if further cost cuts could be made to Option II? Commissioner Albee stated that his goal would be to bring this project under 23 million. Chair Rep. Patten asked the Delegation if they wanted to “flush out” the 55,000 sq. ft. Option I or if Option I was something the Delegation would like to further look into? Rep. Roberts stated he felt the Delegation should move forward with Option II and take a vote on Option II. Rep. Fleck feels the proposed design for Option II represents efficiency and longevity and he is ready to move forward with Option II. Rep. Butler stated there is a contingency with the amount the Delegation will vote on and a commitment this project will not go over that amount. He also spoke about the 501C3 (a non-profit piece of the nursing home) to assist in raising monies to support operations and close the “gap” which in the past cost tax payers money. He further stated he supported Option II with the building committee committed to controlling costs and reducing costs – if possible. Rep. Ahlgren disagrees with various areas of the current design – but agrees with the “neighborhood concept”. Rep. Ahlgren further stated he would like to see if private contributions could be discussed prior to going forward and asked the Commissioners if they would be willing to do private fund raising. Commissioner Albee stated that the 501C3 is an ongoing revenue source – and it may be a little late in the game to raise private funding or be prepared to “put off” the actual construction until 2011 if the bond is delayed. Commissioner Albee suggested the Delegation could vote on 23 million plus and then do the fund raising to “off set” the cost. Rep. Ahlgren disagreed that the total number that the Delegation votes on – does not have to be the \$23,560,000. Rep. Bridgham stated that he is in favor of going with Option II and while we are in rough economic times – we should be able to get good rates on construction costs and in terms of the bonding. Rep. Bridgham further stated that if we wait - we may find ourselves not getting the value we can achieve now. Rep. McConkey asked for realistic numbers from the building committee on the maintenance costs and that demolition of the old nursing home is included. He wants some assurance that we are not going to see further costs as the project moves forward. Otherwise - he is ready to approve Option II.

MOTION: Rep. Bucu moves to approve Option II and the concept of Option II, seconded by Rep. Butler.

Rep. Bucu speaks to his Motion. This proposal is an efficient facility and it

is time to move forward. Rep. Butler speaks to his second and makes a commitment to the Delegation that the proposed \$23,560,000 figure will not go any higher and will hopefully go lower. In his experience as a nursing home administrator in the past – he feels that the proposed model is a good one. Rep. Knox is encouraged by the 501.3(c) status – and he will vote for Option II. Rep. Chandler is not convinced with Option II and has strong reservations with it's proposal.

Rep. Ahlgren proposed an amendment to the Motion that the first two (2) million dollars of the cost of the 501.3(c) – be reduced by private contributions. Seconded for discussion by Representative McConkey.

Rep. Ahlgren speaks to his Motion that by adding this Amendment – it will not slow down the bonding process. Anything we can do to lessen the burden to the taxpayers would be worthwhile.

Rep. Chandler asked if Rep. Ahlgren's idea is that 2 million has to be raised prior to going forward or if the goal is trying to “encourage” raising toward the capitalization of the building. Rep. Ahlgren advised that the 2 million is not a “requirement”. Rep. Patten advised that if the Delegation votes on Concept II - and then make a goal to raise 2 million dollars in the 501C3 - that can be used to help off set the cost of the bond. Rep. Chandler stated that he agrees to establish the 501C3 – try to collect as much money as possible and use it against the bond – but he will not support “saying” we have to raise 2 million dollars toward the project – before anything happens. Rep. Ahlgren stated that was exactly his proposed amendment. Chair Rep. Patten asked Rep. Ahlgren to withdraw the Amendment to the Motion with the approval of Rep. McConkey's second; and then vote on Option II. Thereafter, Chair Rep. Patten asked Rep. Ahlgren to propose a Motion that it is the Delegation's intent under the 501.3(c) to raise 2 million dollars to off set the bond.

Rep. Knox motioned to move forward with the question of Option II. A vote was taken to move the question. **All in favor.**

Chair Rep. Patten restated:

MOTION: Rep. Buco made a Motion to go forward with Option II, seconded by Rep. Butler. A vote was taken. **Yes – 12, No – 2. Motion Carries.**

MOTION: Rep. Ahlgren makes a motion that the Delegation members ask the Commissioners to have a goal - under the 501.3(c) - that the first 2 million raised by private contributions be used to reduce the bond for the proposed nursing home project, seconded by Rep. McConkey.

Rep. Wiley asked to speak to this Motion and supports the Motion to work toward the goal of raising 2 million dollars – but she does not feel that the first 2 million goes to reduce the bond. Rep. Wiley suggested that the goal be set at 2 million – but that “essentials” be provided first - before using contribution money to reduce the bond.

Rep. Bulter spoke to the Motion and agreed with Rep. Wiley about “essentials” necessary to improve the quality of life that might be able to be contributed in the fund raising process that would not necessarily go toward reducing the bond.

Rep. Ahlgren spoke to his Motion confirming that the first 2 million be specifically used to reduce the bond. Rep. Stevens spoke to the Motion and

hoped that the Delegation would vote “yes” to raise the first 2 million dollars to “off set” and reduce the bond – and that he intended to vote that way.

Rep. Bridgham spoke to the Motion that the Delegation would consider an Amendment to not only allow the first 2 million to be used specifically for reducing the bond.

Rep. Knox spoke to the Motion and agreed with Rep. Stevens that his vote would be the first 2 million dollars raised be specifically used to reduce the cost of the bond.

Rep. Fleck spoke to the Motion and also agreed the first 2 million dollars raised should be used to reduce the cost of the bond. This shows the community that we are making a valid attempt to reduce the cost of the proposed nursing home as much as we can. Rep. Umberger agreed with Rep. Wiley that we could have the amenities that were not included in the 23 million dollars – and it was her understanding the 501.3(c) was not set up for this purpose.

Rep. Ahlgren stated that this Motion is not going to preclude anyone from giving a “gift” to the nursing home. Rep. Wiley suggested that this matter may be solved by having two different 501.3(c)’s – with two different issues. One would be used to raise money in addition to the money that is used for the amenities. Rep. Wiley further asked to defeat the current Motion or alter it in some way by having two – separate 501.3(c)’s. Rep. Butler disagrees with Rep. Wiley. He feels that having the Motion as it is complicates the matter too much – but having a robust fund raising effort (part of which goes to reduce the debt).

Rep. Stevens votes to move the question to go forward with Rep. Ahlgren’s Motion. **All in favor.**

Chair Rep. Patten restated:

MOTION: Rep. Ahlgren made a Motion to have the Delegation Members ask the Commissioners to have a goal of 2 million dollars – raised by a 501.3(c) – to reduce the bond. **Yes -10, No – 4. Motion Carries.**

Chair Rep. Patten advised the Delegation that in order to get construction and design phase completed – it is necessary to have money available now in the form of a supplemental budget in the amount of \$300,000. This \$300,000 will be part of the “overall” cost. The amount of \$23,500,000 or \$23,800, 000. – will not begin to be paid for until 2011. If we go for a supplemental budget now in the amount of \$300,000 now – we would have to go through the process and it would “hit” the tax payers on their December 2009 bill(s). That is the distinction between whether we do a bond for anticipation of note(s) because the bank will not provide any monies until we have the “Certificate of Need” (and it is not in place). Commissioner Sorensen advised that no ground breaking or construction can be started until the CON is “approved.”

Chair Rep. Patten advised that a motion could be made for a supplemental budget of \$300,000.

MOTION: Rep. Bridgham made a Motion to authorize the Commissioners to fully develop plans and bids for the proposed nursing home project and to continue with the civil engineering and other preliminary site work –in the amount of \$300,000, by obtaining a bond anticipation note; seconded by Rep. Butler. **Yes – 13; No – 1. Motion Carries.**

Chair Rep. Patten opened the discussion relating to Howard Godfrey, Carroll County Treasurer's resignation (due to illness). Rep. Patten would like to have a publication in the newspaper relative to a request for resumes to be submitted by a specific date. The resumes will be reviewed and the Delegation will render their decision on August 31, 2009.

MOTION: Rep. Stevens made a Motion to have a publication advertised in the newspaper for the position of Carroll County Treasurer - requesting resumes for this position be submitted to the Delegation for review. The Delegation will render their decision to fill the Carroll County Treasurer's position at the next Delegation Meeting scheduled on Monday, August 31, 2009, seconded by Rep. Roberts. **A vote was taken. All in favor. Motion Carries.**

Commissioner Sorensen stated that \$7,500 has already been spent on the existing "old" nursing home. The Commission has been working with a designer who is looking to take down the "wings" and saving the core building. Commissioner Sorensen asked the Delegation if they would be willing to approve the release of \$15,000 out of the capital reserves for the Cooperative Extension - (which currently is at \$27,000).

Chair Rep. Patten advised the Delegation that the core of the "old" nursing home would be renovated for the Cooperative Extension to "move in". Rep. Butler advised that previously - Cooperative Extension was looking to build a "new green building" - but the Extension is willing to do this as an alternative.

MOTION: Rep. Bridgham made a Motion to move \$15,000 from the UNH Cooperative Extension Capital Reserve Account for the purpose of developing plans for office space for the Cooperative Extension - seconded by Rep. Fleck. **A vote was taken. All in Favor. Motion Carries.**

MOTION: Rep. Bulter made a Motion to go into Convention, seconded by Rep. Stevens. **A vote was taken. All in favor. Motion Carries.**
IN CONVENTION

Chair Rep. Patten has requested a Motion to ratify: (1) That the Delegation stay in the nursing home business; (2) That the Delegation move towards Option II; and (3) That the Delegation ask the Commissioners to have a goal of \$2,000,000 on the 501.3(c) to reduce bond.

MOTION: Rep. Stevens moves to ratify the aforementioned - three (3) votes; seconded by Rep. Knox. **A vote was taken. All in favor. Motion Carries.**

Chair Rep. Patten advised there is a Motion to the Supplemental Budget requesting \$300,000 toward the continuation of Option II - for the construction design.

MOTION: Rep. Stevens' Motion to ratify the Supplemental Budget request for \$300,000; seconded by Rep. Butler. **A vote was taken. All in favor. Motion Carries.**

MOTION: Rep. Stevens makes a motion to ratify - moving \$15,000 out of the UNH Cooperative Extension Capital Reserve Account for the purpose of developing plans for office space for the Cooperative Extension; seconded by Rep. Bucu. **A vote was taken. All in favor. Motion Carries.**

MOTION: Rep. Stevens moves to come out of convention, seconded by Rep. Butler. **A vote was taken. All in favor. Motion Carries.**

OUT OF CONVENTION

Chair Rep. Patten opens the floor for public input.

Jeff Ballard, East Wakefield – If the Delegation still has concerns about the nursing home is too much like a “Marriott” – then keep in mind that this nursing home will be designed to take us in to (hopefully) the next century. If you have stayed at any of the Marriotts before – you can tell a huge difference between a 40 year old Marriott and a 5 year old Marriott. So – over time the Marriott that we have now – will become more like the Fairfield Inn – in comparison. Keep in mind that over time – even the proposed nursing home will lose it’s luster.

Ray O’Brien, Madison Budget Committee – He has seen a lot of great input here today and a lot of discussion. He also said that Commissioner Albee’s comparison of the two options after 20 years where the numbers were quite close – was a “good idea” to have that kind of long-term budget view. When Rep. Ahlgren suggested creating a vehicle to donate – those donations at the beginning of the project will have an impact over the next 20 years. It may be a good idea to keep a running tabulation on it – so that people will be encouraged at the beginning. He also spoke about energy utilization and how to evaluate if this investment will translate in savings over the next 20 year period – taking the long-term view.

Tina Savage, Co-op Extension – She has a copy of the preliminary plan for the proposed remodel on the current MVNH. She is very happy that they are moving forward.

MOTION: Rep. Stevens moves to adjourn the meeting, seconded by Chair Rep. Patten. A vote was taken. **All in favor. Motion Carries.**

Meeting adjourned at 11:56 a.m.

Respectfully submitted

Carroll County Delegation Minutes
August 31, 2009 - 9:00 A.M.
County Administration Building

Present: Reps. Bridgham, Buco, Butler, Chandler, Fleck, Knox, McConkey, Patten, Roberts, Scala, Stevens, Umberger, Wiley; Rep. Ahlgren not present. Commissioners Sorensen, Solomon and Albee present;

Carroll County Delegation meeting called to order by Chair Rep. Patten at 9:00 a.m.

The focus of today's meeting is to review the proposed Supplemental Budget; review the bidding process for the project coordinator on the proposed nursing home project; Second Quarter Budget; Expenditures and Revenues; interview and hire new Carroll County Treasurer; review 5013(c) Nonprofit Report.

Chair Rep. Patten opened the floor for fifteen (15) minutes of public input.

There is no public input.

Chair Rep. Patten closed the floor for public input.

Chair Rep. Patten advised that questions had been brought up about the bidding process on the Project Coordinator advertisement - and how the Commissioners went about the process and if the Delegation felt the Commissioners should repeat the bidding/advertisement process. A packet of information was provided which included the actual advertisement and project coordinator position guidelines for the Delegation's review, the six (6) respondents, and the five (5) newspapers/websites where the advertisement was placed; and correspondence dated November 12, 2008 – awarding the project coordinator position to Bonnette, Page & Stone Corporation. Rep. Patten asked the Commissioners to provide the Delegation with an explanation as to why they felt their decision was justified.

Commissioner Sorensen discussed the interviewing and advertising process that was used for the Project Coordinator's position to the Delegation. Commissioner Albee advised that even if they were to go back out to bid – he is not certain that they would find a company that would exceed their expectations for less money. Rep. Chandler felt that the way the advertisement was handled and the contract signed – the taxpayers of this county do not know for sure that they have made the best deal possible with the best company possible. Commissioner Albee re-stated that he felt they had made the best deal possible. Chair Rep. Patten summarized that based on the advertisement and the project coordinator position guidelines – was this an appropriate process the Commissioners followed? If the Delegation felt that this was not the appropriate process – then in the alternative – the Delegation would need to ask the Commissioners to go out to bid again. Rep. Umberger asked the Commissioners who would be the “watch dog” for the Project Coordinator? Commissioner Albee stated that Bonnette, Page & Stone's only function is to make sure the subcontractors will construct the building exactly as designed by

architects' specifications and agreed to by the Commissioners. Rep. Bridgham stated that the question here is whether the advertisement that was placed was "sufficiently incomplete" and whether we would need to stop what we are doing and go through a process of re-hiring. He feels that there would be substantial risks financially - if the Delegation decides to "delay" the process. Rep. Bridgham further stated that in his opinion - the process should "continue without delay" - that the Delegation should have no reservations with Bonnette, Page & Stone and their work so far. That they are capable of doing the job and the Commissioners are convinced that we are getting a good price. Chair Rep. Patten asked the Commissioners if they went out to bid "again" - could the Commissioners give an accurate time-line for a delay? Commissioner Albee stated that it depended on the Delegations' expectations. Rep. Bridgham stated a 3, 6 or 9 month delay is not simply a "re-bidding" process - bringing someone new in who is not familiar with the whole project would not be "trivial". Rep. Chandler stated that in his opinion, the Commissioners did not fully explore - and the public was not able to respond to what the actual "contract" called for. Rep. Wiley stated that she felt the process was open, honest and transparent. Rep. Umber asked who the individual is who will serve as project coordinator? Commissioner Sorensen advised that Randy Remick will serve for thirty (30) months as the project coordinator. Rep. Buco felt that this should not be put out to bid again and that we would be placing the project at a "disadvantage" to do so. Rep. Butler stated that in his opinion - the advertisement was more than comprehensive and the follow-up documents have fully defined the phases of the project. He further stated that the Commissioners have done a reasonable job and should be supported in the process. Chair Rep. Patten asked the Delegation for a motion whether to agree or not to agree with the Commissioners.

MOTION: Rep. Stevens made a motion to agree with the Commissioners bidding process for a project coordinator for the Mountain View Nursing Home Replacement Project , seconded by Rep. Butler .

A brief discussion follows....

Rep. Umberger stated that she agreed with Rep. Roberts and anticipated there would be a second bidding for Phase(s) II and III. She asked if other members of the Building Committee were of the same understanding. Rep. Butler advised that at building committee meetings he attended - there was no open discussion about the ongoing responsibilities of Bonnette, Page & Stone. The meetings focused on design process, costs and how to move forward. Rep. Bridgham and Chair Rep. Patten agreed with Rep. Butler that they did not get the impression or the discussion that they would "bid out" for the project coordinator. Rep. McConkey was also inclined to agree with the decision of the Commissioners.

Chair Rep. Patten asked if there was any further input relating to the bidding process. There is no further input. Rep. Patten calls to the motion on the floor by Rep. Stevens, seconded by Rep. Butler. **Vote was taken. Yes: 11, No: 1. Motion carries.**

Chair Rep. Patten stated that next item on the agenda is a proposal for the Supplemental Budget. Commissioner Sorensen presented a summary of the funds requested for the continuation of the design stage relating to the nursing

home project. The breakdown of the \$300,000 portion of fees would be distributed as follows: EGA - \$250,000 and BPS - \$50,000. Rep. Chandler stated that he felt \$300,000 could be approved within the existing budget. Commissioner Albee advised the Delegation that the \$300,000 in addition to the \$23 + million the Delegation approved in July – this amount is “part of that”. Chair Rep. Patten asked the Commissioners if there are adequate monies in the Enterprise Fund to cover the \$300,000. Commissioner Sorensen replied that he did not believe there was. Commissioner Sorensen stated if there is not enough money in that “Department” then the Commissioners will go before the Delegation in the future for “transfer of funds”. After a brief discussion, Chair Rep. Patten asked the Delegation to delay making a decision until the Commissioners can determine that this Supplemental Budget request will not impact this year’s County taxes.

The two applicants for the County Treasurer’s position, Jack Widmer and David Reel provided brief presentations to the Delegation and Commissioners. The Delegation had several questions for Mr. Widmer relative to the qualifications and requirements for the County Treasurer’s position. Chair Rep. Patten advised that the County Treasurer’s salary is \$ 47.25/hr. David Reel stated that he could not “match” Mr. Widmer’s background and qualifications.

Chair Rep. Patten suggested that a letter of appreciation be composed to Godfrey Howard, Carroll County Treasurer, for all the work he has done for Carroll County – signed by Delegation and Commission members.

MOTION: Rep. Stevens made a motion to appoint Jack Woodmere, as Carroll County Treasurer, filling the remainder of Godfrey Howard’s term through 2010, seconded by Rep. Umberger. A vote was taken, all in favor. **Motion Carries.**

Chair Rep. Patten advised the Delegation that 64% of the 2009 Carroll County Budget had been spent as of August 31, 2009 – which comprises most of the 3rd quarter. That is about 2% under last year. If everything goes accordingly for the rest of the year – that would give the County an approximate estimate projection of \$450,000 left over at the end of this fiscal year.

Chair Rep. Patten calls for a Motion to make a line item in the Enterprise Fund for the additional funds for project continuation relating to the proposed nursing home project in the amount of \$300,000.

Rep. Umberger advised that at the last Delegation meeting – a ratification was made for a supplemental budget request in the amount of \$300,000. Rep. Stevens advised that the “action” taken was to go forward with a request for a supplemental budget. Chair Rep. Patten advised that this Motion today will supersede previous motions.

Rep. Chandler suggests making a motion to add a line item to the Enterprise Fund under plant Operations – Acct. # 5150-098, and that \$300,000 be transferred into that account for project continuation on the next phase of work relating to the proposed nursing home project. The breakdown of the \$300,000 portion of fees will be distributed as follows:

EGA and their various engineers: \$ 250,000.

Bonnette, Page & Stone: \$ 50,000.

MOTION: Rep. Chandler made a Motion that the Delegation authorize the Commissioners’ spending up to \$300,000 additional funds for the purpose of

continuation of the proposed nursing home project. This amount will be taken out of the existing budget. A proposed supplemental budget will not be necessary. This motion is for purposes as stated in a Motion from the July 20, 2009, minutes. A Line Item # 4100-098 in the amount of \$1.00 will be added to the Commissioners' proposed budget, seconded by Rep. Umberger. A vote was taken. All in favor. ***Motion Carries.***

Chair Rep. Patten asked Rep. Wiley to present a brief report on the 501(c) 3 Non-Profit Corporation/Foundation. Two (2) mission statements were proposed to the Delegation and the second mission statement was chosen and approved as follows:

"The Mountain View Foundation exists to support the mission of the Carroll County nursing home and to help provide for the quality of life and quality of care for its residents by securing financial contributions and those of time, talent and gifts in kind."

The Delegation proceeded to discuss and review the 2nd Quarter expenditures and revenues relating to the 2009 Budget. Rep. Stevens asked the Commissioners if they could prepare a Capital Reserve Report for the 2nd Quarter. Chair Rep. Patten agreed and confirmed that the Commissioners will prepare a status report for the Capital Reserve 2nd quarter. Chair Rep. Patten advised the Delegation that the General Fund through July 30, 2009 is at 43% - which is a "good place to be" at the end of half of the year. The Enterprise Fund was at 47%. Overall grand total of funds spent at the half-year mark was at 45%.

The Delegation asked the Commissioners to provide a status report for Acct. # 5140.023 - (Agency Staff) - Enterprise Fund at a later date.

Chair Rep. Patten advised that the Revenues General Fund was at 49% and Enterprise Fund was at 51% of the revenues the Delegation expected. Overall, at the half-year, Chair Rep. Patten stated the grand total of the two funds for Carroll County was 50%.

The Delegation scheduled their next meeting for Tuesday, September 22, 2009 to begin discussions/negotiations for next year's budget. The Commissioners and Delegation members briefly discussed potential goals for a possible "zero" rate of inflation and looking into insurance cost adjustments/decreases at the next meeting.

Commissioner Sorensen provided an update relative to their efforts to attend various town selectmen meetings. The Building Committee has been working on changes to the proposed nursing home plans by elimination some windows in bathrooms and also looking at the roof design - changing the plan from two levels to one level. These factors should decrease some of the maintenance costs in the future. The Commissioners plan on proposing a recommendation for restructure of the old nursing home for use by the Cooperative Extension. Commissioner Sorensen advised they are still in the planning process - and the recommendation should not affect the size or cost to renovate the current nursing home. Commissioner Albee stated there is \$15,000 available to study renovating the old nursing home.

Rep. Butler advised the Commissioner that the Dept. of Insurance will hold a public hearing on October 1, 2009, to discuss how credit scores are used in rating factors for auto insurance and how they impact insurance rates.

Chair Rep. Patten opened the floor for Public Input. *There is no public input.*

Chair Rep. Patten closed the floor for Public input.

MOTION: Rep. Stevens made a Motion to go into Convention, seconded by Rep. Bridgham . ***A vote was taken. All in favor. Motion Carries.***

IN CONVENTION

MOTION: Rep. Stevens moved to ratify actions taken in Executive Committee, seconded by Rep. Umberger. ***All in favor. Motion Carries.***

MOTION: Rep. Butler made a Motion to come out of Convention; seconded by Rep. Roberts. A vote was taken. ***All in favor. Motion Carries.***

OUT OF CONVENTION

MOTION: Rep. Bridgham moves to adjourn the meeting, seconded by Rep. Stevens. A vote was taken. ***All in favor. Motion Carries.***

Meeting adjourned at 11:40 A.M.

Respectfully submitted

Carroll County Delegation Minutes
September 22, 2009 9:00 A.M.
County Administration Building

Present: Reps. Ahlgren, Bridgham, Bucu, Fleck, Knox, McConkey, Patten, Roberts, Scala, Stevens, Umberger, Wiley; Commissioners Sorensen, Solomon and Albee present; (Absent: Reps. Butler and Chandler).

Carroll County Delegation meeting called to order by Chair Rep. Patten at 9:10 a.m.

The agenda for today's meeting is to approve previous Delegation Minutes; review budget goals of the Delegation; discuss meetings for Delegation Sub-Committees; and Incentive Funds project.

Chair Rep. Patten led the Delegation; Commissioners and public in a pledge of allegiance to the flag.

Chair Rep. Patten opened the floor for fifteen (15) minutes of public input.

Henry Babson: Requested information relating to the "legalities" of the Capital Reserve Fund – and who is allowed to spend those monies that the Cooperative Extension placed in the Capital Reserve Fund? Chair Rep. Patten advised Mr. Babson that the Commissioners must receive permission from the Delegation members to spend those funds. Commissioner Sorensen advised that when the Cooperative Extension gives back the money to the County – it goes into a general fund to offset taxes for next year – unless the Delegation decides to put it into the Capital Reserve Fund – (which the Delegation has done for the past two (2) years). According to Commissioner Sorensen, the money was "ear-marked" to review the possibility of using the old nursing home building for office space for Cooperative Extension. Mr. Babson wanted to know if the Delegation had released any monies to for this purpose and how much money was actually released. Chair Rep. Patten that a Motion was passed to release \$ 15,000.00 for this purpose – at a previous Delegation Meeting. Rep. Patten further advised that the money was released to specifically look at the "core" of the old nursing home building to determine if it was appropriate for the use of the Cooperative Extension; but there were various issues the Extension needed to address, such as wiring, etc. If the total \$15,000.00 is not spent for this study – then Chair Rep. Patten further advised that the Extension could request any remaining monies could go back to the Capital Reserve – but that would be a decision made by the Commissioners as to whether they can do that or not. Commissioner Sorensen that a portion of the \$15,000.00 has been already spent on initial studies of the "core" section for the use of the old nursing home building by Cooperative Extension. Commissioner Sorensen advised that the funds "ear-marked" in the Capital Reserve are for the exclusive use of Cooperative

Extension and the Delegation are the only ones that can move that money. Commissioner Albee clarified that it is "virtually impossible" to work at re-designing the center of the existing building that only the "Cooperative Extension" portion of the building design is looked at. The whole piece has to be looked at as "one" in order to see the feasibility of windows, insulation, wiring, etc. Chair Rep. Patten stated that Cooperative Extension should not be paying for the kitchen and laundry portion of the study. Commissioner Sorensen advised that \$29,000. is going to get used in that building whether it goes for the cost of the roof or the Extension's portion – whether it be for re-wiring or windows in dining room that the Extension may use as a conference room. Commissioner Sorensen further advised that in his estimation it could cost around \$300,000. to renovate the whole building. Rep. Buco was of the understanding that the Delegation authorized the Commissioners to take a portion of the Capital Reserve Funds to pay for the "initial survey" – and to get some specifics from the Extension Building Committee as to what they actually needed for office space. Rep. Umberger stated that in her opinion - the entire cost of the feasibility of the use of the old nursing home for another purpose should not be borne by the Extension. If the Extension is going to use 40% of the building – then the extension should pay 40% of the cost. If the jail is going to use 30% - then the 30% should come from them. Rep. Umberger further stated she expected that to happen. She did not expect the Extension to pay for the entire study. Mr. Babson stated that as Chairman of the Building Committee – he certainly has some obligation to pay – but that the amount should be "pro-rated" on the building somehow. He further stated that the Extension should not be funding the entire study of the existing nursing home building. Chair Rep. Patten stated that for the Extension to be able to have a place that is "feasible" it is going to cost more than \$29,000. Mr. Babson agreed that it will substantially be a lot more than that. Chair Rep. Patten further stated that she would like be able to have an accounting so that everyone understands that it is going to cost far more than \$29,000 to do the feasibility study. Rep. Bridgham stated that it was his understanding that the Cooperative Extension put aside this money in the hope they would have adequate building space. Rep. Patten stated that the monies from Cooperative Extension in the Capital Reserve will be used for a "feasibility study" of the old nursing home building.

Daymond Steer/Carroll County Independent: Mr. Steer asked about a "rule change" going to the "GLCAR" – and what does GLCAR do? Chair Rep. Patten stated that as the Departments change their rules – GLCAR looks at all rule changes and statutory authority for the Departments to change the way the rules are set. They also look to see if the rules are in the interest of the public. There will be public hearings on rule making hearings that will be held at the Dept. of Health and Human Services. Rep. Patten further stated that she has not seen the changes to date. "GLCAR" is the overseer of "rule changes". Delegation members can approve or reject to those changes or stop the changes by a resolution to the whole general court. Commissioner Sorensen advised that the proposed change is to add "religion" to that Committee – so that any faith can become a member.

Nate Giarnese/Conway Daily Sun: Asked about Incentive Funds issues.

Chair Rep. Patten advised that she was not all that familiar with the Incentive Funds nor had she spoken with anyone on the Incentive Funds Committee. She stated that she would need to look at the rule change before she advised further on this.

Chair Rep. Patten closed the floor for public input.

MOTION: Rep. Umberger made a motion to approve the Delegation minutes from the May 18th, 2009 and July 20th, 2009 meetings, seconded by Rep. Bridgham. A vote was taken, all in favor. **Motion Carries.**

Chair Rep. Patten advised that the main reason for the meeting today was to discuss the Sub-Committees and their work relating to the proposed Budget.

Rep. Chandler was not present but Chair Rep. Patten advised that he hoped to see zero percent (0%) increase or just an inflation increase.

Rep. Umberger stated that she was aware of the upcoming labor agreement contract(s) negotiations. It was her opinion that the Delegation could not look at labor negotiations without looking at the remainder of the budget – because that would “in fact” drive the budget up. She felt that the budget should be looked at in a total perspective. She expects to have some sort of overall increase in health insurance costs. Commissioner Albee hoped to keep the budget as close to zero as possible. Chair Rep. Patten stated that if the Commissioners have a goal to be able to bring the budget to a zero or cost of inflation rate – then the Sub-Committees will understand and know what is going on. But if the Commissioners come in with a 17% increase – don’t be surprised if the Delegation “pulls apart” the proposed budget. Chair Rep. Patten wants to have a balance of “give and take” so that the Commissioners understand where the Delegation is coming from. Chair Rep. Patten further stated that she hopes that as a county family – the Delegation and Commissioners must keep in mind that the upcoming nursing home expenses – will result in more “giving” than “taking” – so that the nursing home all of us want and the County wants - will not be as huge a “drag” as it would be if our budget goes up 15%, 20% or 25%. Rep. Bridgham was concerned about the health insurance cost increase. Rep. Bridgham further stated he would like to see a “goal” for a 1% inflation increase (plus cost of living) to the budget based on the population increase in Carroll County of 1% for 2007-2008. Rep. Fleck would like to strive for 0% growth. Rep. Ahlgren stated that if we start out with a budget at a 0% - 1% increase – time will not be wasted looking for extensive budget cuts. Rep. Wiley felt that it is not “inconceivable” that the budget could be cut to 3%. Rep. Stevens asked the Delegation if they would be willing to “accept” the reduction in service provided by each of the County Departments as budget cuts are made – but he firmly believed that cuts can be made. Commissioner Albee advised that the Delegation is never “fore-warned” of what is coming up relating to Departments’ needs to replace equipment; staffing shortage issues, etc. Rep. Buco stated that he felt it would be helpful if the Sub-Committees could review the various proposed Department budgets. Commissioner Sorensen felt that consideration should be given to finding \$300,000 out of the present budget for the nursing home. Commissioner Sorensen also asked the Delegation what their thoughts were on the Sheriff’s union that has already been passed for this year. He also asked the Delegation about putting in approximately \$300,000 to “offset” the budget – and

where that will come out of? Commissioner Sorensen also stated that the Chairmen of the Subcommittees come in with “strong” recommendations to the Delegation regarding the budget. Chair Rep. Patten advised that the nursing home proposed budget was at \$23,800,000 minus \$300,000 for a start of \$23,500,000.

Chair Rep. Patten asked the Delegation and Commissioners if the DEAS Retirement debt and the Sheriff’s contract could be taken off the table and to provide the amount that will be taken to the Sub-committee Members. Rep. Fleck agreed that “some” things should be taken off the table – but strive throughout the budgeting process to find “off setting” savings.

Chair Rep. Patten moved the discussion to the Subcommittees and the “timing” of what is currently happening. The Commissioners will have a schedule of when the various subcommittees propose to meet with the Commission for discussions. Chair Rep. Patten would like to devote the first two (2) weeks of November to meet with the Sub-committee chairs to discuss the proposed budget. The CON Board is going to be looking at the application and perhaps voting on whether the application will be approved or not on the 15th of October. If the application is approved, by meeting on November 9th, there is adequate time to put the wheels in place to have a public meeting for the Commissioners going out to bond. Chair Rep. Patten asked the Commission to let the Delegation know “ahead of time” when the Subcommittees will be meeting with the Commissioners. Rep. Stevens suggested that the Chairs of the Subcommittees meet with County Department heads after the Commissioners have met with them.

Chair Rep. Patten moved the discussion to the Incentive Funds Program and if any of the Delegation members would be interested. Rep. Patten further stated that she would like to find out what the Delegation members’ role is before asking anyone to participate. She explained that the Incentive Funds is the amount of monies the Delegation gets to put out to local providers for alternative juvenile programs (Diversion Funds). Rep. Knox and Wiley were interested.

MOTION: Rep. Stevens made a Motion to go into Convention, seconded by Rep. Knox. ***A vote was taken. All in favor. Motion Carries.***

IN CONVENTION

MOTION: Rep. Stevens moved to ratify the minutes for the Delegation Meetings on May 18th and July 20th, 2009, as approved in Executive Session, seconded by Rep. Stevens. ***All in favor. Motion Carries.***

MOTION: Rep. Stevens made a Motion to come out of Convention; seconded by Rep. Knox. ***A vote was taken. All in favor. Motion Carries.***

OUT OF CONVENTION

Commissioner Sorensen advised the Delegation that he went before the CON Board on Thursday morning to try and get the hearing in Carroll County. He was not successful. The CON Board felt that if everyone comes in for a request for their approval – they would have to go to their county, or some other building. The CON voted unanimously. The hearing is scheduled at the Merrimack Nursing Home on October 15th, 2009 at 9:30 a.m. Commissioner Sorensen further stated that he asked the Chairman whether the decision will be made on the 15th or not. The Chairman stated that “sometimes they make it

on that day – other times they will hold it over.” Commissioner Sorensen hopes that the decision will be made on October 15th.

Commissioner Albee advised the Delegation that an application in the amount of \$200,100 for a Federal Energy Grant will be completed by the end of this week.

Commissioner Sorensen further advised that the Commissioners have made an effort to attend various town meetings to explain the proposed nursing home project. To date, Commissioner Sorensen advised that 14 out of the 18 towns had been visited. Some of the meetings were with Selectmen, other times with various groups.

Chair Rep. Patten asked if there was any public input?

There was a brief discussion by the Delegation members regarding allowing press members to speak during public input. It was advised that press members may present questions to the Delegation after the meeting(s) are adjourned.

There was no request for public input.

MOTION: Rep. Umberger moves to adjourn the meeting, seconded by Rep. Knox. A vote was taken. **All in favor. Motion Carries.**

Meeting adjourned at 10:55 A.M.

Respectfully submitted,

Carroll County Delegation Minutes
November 30, 2009
Mountain View Nursing Home

Delegation Members Present: Reps. Ahlgren, Bridgham, Bucu, Fleck, Knox, McConkey, Patten, Roberts, Scala, Stevens, Umberger, Wiley, Butler, Chandler. **Commissioners:** Sorensen, Solomon, and Albee present.

Carroll County Delegation meeting convened at 9:10 am. by Chair Rep. Patten. The Pledge of Allegiance.

Chair Rep Patten gave explanation of meeting agenda and requirements pursuant to RSA's. Public notice was posted in accordance with statute. We will have the delegation meeting first to look at the third quarter and then open up at 9:30 for the bond hearing. This will be conducted as two separate meetings.

Agenda

1. Convene with Pledge of Allegiance
2. Announcement by Commissioner Sorensen
3. Public input on proposed bonding for nursing home
4. Delegation in executive session to discuss bonding
5. Another "other business"
6. Delegation into convention
7. Adjournment

Chair Rep. Patten opened delegation meeting to look at third quarter reports.

Revenue: General Fund

1. County General	74%
2. Sheriff's Income	74%
3. Registry of Deeds Income	78%
4. Jail and HOC Income	93%
5. Farm Income	86%
6. Maintenance Income	78%
7. Interest Income	34%
8. Other Revenue	74%

General Fund Total 75%

Enterprise Fund 83%

Grand Total 78%

Expenditures; General Fund

1. Commissioners	76%
2. Treasurer	67%
3. Special fees & Service	45%
4. Human Resources and Service	68%
5. Water Works	62%
6. Attorney	72%
7. Victim/Witness assist grant	72%
8. Registry of Deeds	73%
9. Sheriff's Department	67%
10. Dispatch Center	63%
11. Medical Referee	56%
12. Administration Building	74%
13. Human Services Dept.	67%
14. Maintenance	68%
15. Sewer System	57%
16. Jail and HOC	70%
17. Farm	72%
18. Cooperative Ext. Services	74%
19. Interest Expense	43%
20. Long Term Debt	99%
21. Regional Appropriations	69%
<u>22. Carroll County Convention</u>	<u>71%</u>
Total General Fund	70%

Expenditures; Enterprise Fund

1. Nursing Home Administration	78%
2. Nursing Home Dietary Dept.	70%
3. Nursing Department	73%
4. Plant Operations	65%
5. Laundry Department	47%
6. Housekeeping Department	71%
7. Physicians and Pharmacy	72%
8. Physical Therapy Department	87%
9. Recreational Therapy Dept.	73%
10. Social Services Department	73%
<u>11. Special Services Department</u>	<u>115%</u>
Total Enterprise Fund	73%

Grand Total 71%

1. Rep. Umberger: Commissioner Sorensen, do you expect the 4th quarter to keep the trend? 4th quarter historically stays the same.
2. Commissioner Sorensen: We hope to see it keep the trend.
3. Chair Rep. Patten: 83% revenue from MVNH – Thank you to Sandi McKenzie

Public hearing for bond will begin at 9:30am. We will have public input then shut down public hearing, go into delegation meeting to discuss bond issue, then into executive session for bond decision and vote. Once we have the vote we go into convention to re-state and ratify details. Then we will go out of convention so votes stand. RSA states that we have 14 days after the public hearing to vote. Hopefully we will make our decision today and move forward. 2/3 of the delegation members must be in support to go out for bonding. (minimum of 10 members).

Delegation members introduced themselves and what towns they represent.

Commissioner Sorensen: Announcement

Proud to recognize County employees that were recognized by New Hampshire Association of Counties. Awards were given to Robin Reade, Paula Coates, and Corp. Patrick Batchelder.

Commissioner Sorensen made comment that County taxes are at the same rate or less next year much in part due to nursing home revenue thanks to Sandi McKenzie's hard work.

Chair Rep. Patten called for motion to recess until after public hearing. Motion made by Rep. Umberger, seconded by Rep. Stevens. All in favor. Motion Carries

Discussion of proposed bonding: Public Input

Robert Kilkelly, Albany: Have been following nursing home in newspapers. The present system we have is a disservice to the people who are here. We have an obligation to society to take care of them, not warehouse them. Need to respect them for the contribution they have made. We have to move on to a new system which is the new nursing home.

Don Litchko, Conway: Have 35 years experience in design. Reviewed plans and did assessment. The plan is a good and efficient layout. Productivity improvement by footprint will take care of more than half of what you are planning to spend. Do not change plan.

Sandy Stowell, Albany: Retired nurse. Big difference between home and here. How would you like to spend your days with no privacy, sharing a bath with 4 other people, getting waked up in the middle of the night when your roommate needs assistance? The way we treat our elderly is wrong. Something must be done.

Linda Sorensen, Eaton: I am on the board of trustees for the Conway Library. The original plan for Conway Library was voted down. After re-planning and re-designing it ended up costing more for the scaled down version and cost taxpayers more.

Gino Funicella, Jackson: I support the home, after 60 years we need a new home. People here deserve the new home.

Shirley Hatton, Wolfeboro: I represent the Friends of Mountain View Nursing Home. I have a petition to build signed by 383 people who are in favor of this home.

Bill Lyon, Tuftonboro: Build the home. I am a Hospice volunteer and the residents here deserve it. We are their legacy. This is a fantastic staff that needs a good place and it has been a pleasure to serve. The residents deserve better, spend the \$23.5 million.

Chair Rep. Patten: It is not a question of building a new home; a group of people just want us to do it for less. We have already spent \$539k.

Jim Morrison, Wolfeboro: I say build it for less, be cost conscious.

Dr. Gerald Bozuwa: Important to stay with private room concept. A high percentage of relationships do not work out, the same is true of people having to share a room in a nursing home. They are not compatible, each has a television, visitors may be distracting, and who gets the window. It seldom works out.

Sherry Bryant, Brookfield: Stay with plan as is. Treat the elderly with respect and dignity they deserve. This is their home, not just a room. The people here are great. Stick with the plan that gives these people what they deserve.

Jon Hebert, Bartlett: This process is more open than any other in county since day one. It has been posted, been in the newspaper for everyone to see. Commissioners have worked together to bring this to the delegation. If we sideline the project now due to some political 11th hour play and go down another road, it is going to be harmful to the process. Need to keep tax bill in perspective; the County part is reasonable for what you get for that money. They should build the best home that they can.

David Babson, Ossipee: Truly support new nursing home, do not "chince" on it so that we are in a bad boat 60 years from now. My concern is that BPS is the project manager and gets 3.5% of total cost. They are also the building managers so what is to stop them from not trying to lower costs? Concerned that they have final say on bids.

Linda Murry, Wolfeboro: Attended public hearing in Wolfeboro. Agree with \$18 million not \$23.5 million. The delegation had two proposals, one for 55k sq ft with the same number of bathrooms (4 sharing) and all semi-private rooms. Option 2 proposed an 85k sq ft home with all private baths, 88 private rooms

and 8 semi-private rooms. I would like to propose a third option of changing households from 13 residents to 22 and change each section from 26 residents to 44. An \$18 million plan will provide an excellent home for Carroll County. Delegation and Commissioners need to keep cost down.

Ray Shakir, Conway: Important meeting – I would think that a properly operating PA system would be in place. Want to point out the incompetence of the procedure. I believe there is indifference, fraud, and abuse going on. It is an inefficient plan, corners are wasted, and plan is not an efficient structure. Should be a square structure. Not against home but doesn't need to be this one.

Patricia Johnson, Wolfeboro: There has been a lot of public debate on issues. Taxes should be taken into consideration. Profitability comes with occupancy. A new home with adequate facilities will attract more residents. These facilities are inadequate. This design is not a warehouse for the lowest cost. Vote for this building and bring us into the 21st century of nursing care. Put Carroll County on the map.

Don McGarrity, Tamworth: Tax issues, they are getting too high. Keep the elderly in their homes as long as we can. Small cluster homes are good (private). In the hospital I had no problem with a semi-private and sharing. I was there for two weeks. Don't tax the elderly so high now that they cannot enjoy their lives so that in 20 years they will have a place to live.

Jerry Chicerony, Brookfield: I am a builder with a degree in engineering. Reiterate a point that Randy Walker made about cost at last meeting. This home is exorbitant in cost. 1) Site is unfriendly and cost to make it useable is too high. 2) Architecture accoutrements are too unique and fancy. 3) Fraud and waste. \$270 per sq.ft. is exorbitant and that design is not cost effective. It could be built for 2/3 the cost. For \$160 per sq ft the building could be just as nice. Acting extravagantly with this design. Disagree with \$270 per sq ft. That is unacceptable.

Virginia Janik, Wolfeboro: Commissioners have worked long and hard on this. We should vote for what they have done.

Al Humb: Want a building that will give me dignity. In the 11th hour Mr. Zimmerman has come forward with figures, is there any truth to these figures?

Cindy White, Conway: I am a taxpayer. It is hard paying taxes; I have to scrape them up each year. The delegation is obligated to protect the taxpayer. I support this home; I am willing to pay because this building promises dignity, privacy. I will dig down and pay my taxes for this building.

John Anderson: Is this considered a "green" building?

William Farnum, Tamworth: When you start cutting corners you have to replace things. Build quality today so that it does not cost much more for repairs tomorrow.

Commissioner Sorensen: I have letters saying Mr. Zimmerman's claims are true. They had a \$16 million home that cost \$222 per sq ft. They also charge \$315 per day while we are at \$245, going to \$256 in January. That is a private home, they can limit Medicaid residents. They can refuse people; we take all the Medicaid people that need a place. We do not refuse them. Medicaid does not pay a lot. We are in debt but because we take everyone regardless of financial circumstances.

Chair Rep. Patten closed public hearing for bond on nursing home at 10:15am. Call delegation meeting out of recess. Would like motion on the floor to go forward with that discussion. Recognize Rep. Stevens.

Rep. Stevens moved to authorize Commissioners to borrow up to but not to exceed \$23.5 million for the purpose of building the Carroll County Nursing Home. Would like to speak to my motion. Motion seconded by Rep. Fleck and Rep. Roberts.

Speak to motion:

Rep. Stevens: We have been down this road. People have worked long and hard. We have had a committee. Every step of the way has been brought to us, we agreed with every step of the plan. Do the right thing because it is the right thing to do. I have been threatened that if I vote for building I will not be re-elected. We are volunteers; we are here to serve you.

Rep. Roberts: I have also received threats. I have taken a position for new home and I am not changing my stand.

Rep. Fleck: Consistently supportive for plan. Care and dignity. This is not a luxury hotel but this is not a hospital for a short term stay either. This is their home. They would like to have their own possessions around them and friends. Do not warehouse the elderly.

Chair Rep Patten: Would anyone else like to speak to the motion?

Rep. McConkey: Understood we are going to hear from Commissioners on guaranteed price? Is that number less than the \$23.5?

Chair Rep. Patten: I asked for the motion so that we could have the discussion.

Rep. Umberger: Two questions for Commissioners 1) what architectural changes were made after you went around and held public hearings. 2) Tax rate by town for my understanding, why do towns have different tax rate?

Commissioner Albee: Answer to question 2. Established new tax rate at percentage of 5%. Average tax rate would increase taxes .16 per thousand. Presently it is 4.25% and the tax rate increase would be .14 per thousand average.

Chair Rep Patten: Towns are taxed in this County based on equalized evaluation of each town and then if there is a portion dealt by the DRA when they come to the tax record. That is why it is different in each town.

Commissioner Sorensen: In answer to Rep. Umberger's questions. We changed the roof line so it is not 2, just one to reduce maintenance and leakage. We also removed bathroom windows as well as cupolas on roof. The brick on the building was also eliminated. The whole roof is pitched, not flat.

Rep. Umberger: Did these cuts reduce the cost?

Commissioner Albee: This has been a very organic process. The original design came to us at a little over \$28 million. After cutting which happened simultaneously with public hearings, it was cut down to \$23.5 million that was presented in July. **The Guaranteed fixed price is \$23,234,466**

Rep. Ahlgren: Misinformation/food for thought. Commissioners were well intentioned but there are a couple things. 1) If we don't have the nursing home our taxes will not go up. There is no statute that says we must have a nursing home. The State charges us as a county the difference between what each home charges the county in Medicaid, here that is \$150. They in turn charge back the half that is not reimbursed by the Federal government which is \$75. That is the bill that the state sends to the counties for the Medicaid residents. This bill comes regardless where they stay in the state. The bill will not change whether we do or do not have a nursing home. The second misinformation is that county homes are under special rules that make them not be able to operate just like any other home. We have the ability to operate the same as any public home. The deficit is too much. I am reluctant to absorb this plan Merrimack was built for \$160-163k per bed only 2.5 years ago. Add inflation costs and we are looking at \$181-187k per bed in comparison. Our project would be \$18.6 - \$19.2 million. This is where I have concern that this design is not as competitive as it should. Semi-private does not mean that they will necessarily share a room, but that they will share a bathroom (Jack and Jill bath). Eliminating the number of bathrooms, and have shared private room rates. At our last meeting we passed a motion that \$2 million of the cost of this building would be paid by the 501C3 that is being set up. Is that part of the motion today?

Chair Rep. Patten: That \$2 million is payback. If it works it will be a repayment back to the county. Will have to see how money can be paid back early without penalty.

Commissioner Albee: In August you authorized us to use \$300k from this year's reserve to be paid back from proceeds from the bond. We added that \$300k to the revenue side of the tax equation. If we do not go out for this bond we must add back in that \$300k which will increase the tax rate by 2.2%.

Rep. Ahlgren: What was circulating was that if we closed this nursing home that the state would charge us more money because we did not have a nursing home. Our bill does not hinge on whether we have a nursing home. If we close the home our \$2.4 million deficit will go away. I am not advocating that we close

the nursing home but that is what was circulating at the meeting.

Commissioner Solomon: What gets circulated is like gossip. It changes as it goes from person to person.

Chair Rep. Patten: Are there any more questions for the commissioners?

Rep McConkey: Ground breaking for GWRSD on Wednesday. Phase I of the bidding went out not to exceed \$20 million. The bid actually came in at \$16 million, a savings of \$4 million. Is the figure of \$23.5 the guaranteed price from the builder or from commissioners? If we have savings when it goes out to bid how will that effect tax rate?

Commissioner Albee: BPS – guaranteed price is the highest that it can go. Once out to bid if \$4 million savings, that will come back to the county. BPS dos NOT decide who gets the contract.

Rep. McConkey: Can bond be lowered at this time?

Chair Rep. Patten: Motion is up to \$23.5, not to exceed amount.

Rep. Stevens: Motion is not to exceed \$23.5 million. Meaning that the current number before us cannot be exceeded. It has to be at the bid number.

Rep. Bridgham: Commissioner Albee, does that amount include the \$300k paid this year to get drawings completed?

Commissioner Albee: Yes

Rep. Bridgham: Rep. Ahlgren said that there is nothing about this county that makes them special when faced with Medicaid patients. This facility is in terrible shape, it attracts more Medicaid eligible residents. Private homes have between 20-30% Medicaid residents, County has 70-80%. The mechanism at work that creates this is the proximity of the home to where they have lived. We are the place that “when you go there they have to take you.” Mr. Zimmerman has made clear that new private homes are not built for long-term residents; they are more for rehab, short term because it makes them more money. If you look at the Golden Living nursing home which was presented as a comparison, more than half of the beds in that facility are intended for rehab. We serve a long-term population. Short-term do not have to look like a home. People who come here are here for life. This is their home and should look like their home. Mr. Zimmerman included: “The architect firm of EGA is the right firm. They are top in the industry.” This firm has helped us design a home that will help us care for the elderly with dignity. The less expensive home presented does not do this.

Chair Rep. Patten: We have a motion in front of us made by Rep. Stevens to authorize the commissioners to borrow up to \$23.5, not to exceed for the purpose of building the Carroll County Nursing Home. Seconded by Rep. Fleck and Rep. Roberts. I would like any more discussion that you have on this or would you like to have the vote.

(Vote)

I will ask at this time for the clerk to call the role and to call me last please Rep. Umberger.

Chris Ahlgren – No
Robert Bridgham – Yes
Tom Buco – Yes
Ed Butler – Yes
Gene Chandler – No
Joseph Fleck – Yes
David Knox – Yes
Mark McConkey – Yes
John Roberts – Yes
Dino Scala – Yes
Stanley Stevens – Yes
Karen Umberger – No
Susan Wiley – Yes
Betsey Patten – Yes
The vote is 11 – 3

Chair Rep Patten: Thank you for coming

Motion by Rep. Stevens to go into convention. Motion seconded by Rep. Bridgham. All those in favor. 13 yes (Rep Chandler, no). Motion carries

In convention: Motion by Rep. Stevens to approve action taken in executive session. Second by Rep. Knox. In favor 11, opposed 3. Motion carries.

Rep. Umberger: The minutes from August have been sent to everyone and the September minutes should be to you within the next couple days. We have a meeting on the 14th where we can approve the three sets of minutes.

Rep. Stevens motioned to come out of convention, seconded by Rep. Knox. All in favor. Motion carries

Sandy Stowell: I am here now to give a check to pay for a sound system for use during these public meetings so that we can hear. Find out how much a good new system will cost. (Virginia Janik will also contribute).

Commissioner Sorensen: Apologize for the speaker system. We should be breaking ground in March or April of 2010.

David Babson: Today's ad read public input on budget. Notifications said public input.

Chair Rep. Patten: Not listed as for the budget. The meeting for public input on the budget is scheduled for December 14th at 9am.

Chair Rep. Patten motion to adjourn at 11am. All in favor. Motion carries

Carroll County Delegation Meeting
Minutes
December 14, 2009

Delegation members present: Karen Umberger, Susan Wiley, Dino Scala, Bob Bridgham, Betsey Patten, Chris Ahlgren, Tom Bucu, David Knox, Joseph Fleck

Others Present: Commissioner Sorensen, Commissioner Albee

Public: Sandi McKenzie, Daymond Steer, Maureen Spencer, Henry Spencer, John Widmer, Nate Giarnese.

Meeting opened by Chairperson Betsey Patten at 9:10 am with the Pledge of Allegiance

Agenda: Public hearing, Commissioner's budget review, approval of minutes, Treasurer request for money..

Public Input

1. Henry Spencer: In reference to this morning's meeting, called Sheriff's office to find out if meeting was delayed/cancelled. They had no info. I recommend that they be called if there are changes.
2. Betsey Patten: I did not think about that, I am sorry for any inconvenience. Will follow policy for snow days. Commissioner Sorensen, if you would speak on the budget.
3. Commissioner Sorensen: The budget is different this year in that it is balanced with no increase in taxes. Expenses are up 2.2%, Revenue is up 2.2%. Wage increase of 1% to offset insurance premium increase for no impact on employees. Health insurance premiums are up 17%.
Changes: farm, maintenance, sewer, and water department will more accurately show where they are spending their time (employees).
The 300 fund is showing revenue increase of \$608,000 based on increase of therapy services at MVNH. The bottom line is that taxes went down \$1000.
4. Rep. Umberger: Are you moving farm, etc. as a percentage or total?
5. Commissioner Sorensen: Total time spent at each facility but not total hours worked. Nursing home, medical increase across the board. More expenses in Physical Therapy but revenue goes over that. Expense 100 fund – retirement and medical increase. Also farm, maintenance, sewer, and water show increase for purchase of farm truck.
6. Commissioner Albee: Also combined HR and HS – HS is only Medicare/Medicaid (DEAS).
7. Rep. Umberger: 1% across board, Sheriff had different?
8. Commissioner Albee: Sheriff's department is multi-year contract/union. 3% increase. Had health insurance not changed there would have been a benefit of \$57k to the county. Increase of 1% is to keep 0 impact on employees. Are looking at policy providers to lower rate.
9. Rep. Umberger: Increase of \$57k identified as impact from health insurance?
10. Commissioner Albee: Negotiations with union, did not know the

- outcome. Theoretical rate set was 17% higher. Increase ate it up.
11. Commissioner Sorensen: Union contract is 1% this year and ½% next year. Max out @ 3% increase.
 12. Rep. Patten: Is that a new contract?
 13. Commissioner Albee: Yes, that is a new contract.
 14. Rep. Buco: The \$300k to offset taxes, is that coming out of reserve?
 15. Commissioner Sorensen: That is coming out of revenue left over from 2009.
 16. Rep. Bridgham: Union contract is for 2 years? (yes)
 17. Rep. Patten: Some departments are up but County taxes are down. That is good. Need to decide if you need subcommittees this year or whether the percentage overall is less than the percentage that we did, do you want to go through the process again. It is up to the chairmen, does anyone have any thoughts on that?
 18. Rep. Fleck: I have met with Sandi McKenzie she has done a fantastic job which is reflected in the budget. I am satisfied with the nursing home budget without any more meetings.
 19. Rep. Knox: With the Victim/Witness and County Attorney's office we have had one meeting and I feel we need one more meeting, the subcommittee and the County Attorney is assuming we will as a matter of form.
 20. Rep. Patten: Suggest having any more sub-committee meetings in January so that they are all through. In long range plans we can have Feb. 8th and 15th to hear from the departments. Legislative break on the week of the 22nd. Then back in March on the 15th, 22nd, and the 29th if necessary to wrap up and make votes on budget. Does that seem viable to everyone here? Those would be Mondays at 9am. If you want to have subcommittee meetings have them in January. The 18th is a holiday (Martin Luther King Day).
 21. Rep. Wiley: When you refer to departments, are you referring to regionals as well?
 22. Rep. Patten: Yes, anyone that will be asking for money, regional. (RSVP, Conservation district, home health care, transit). All level funded this year. Set schedule up.
 23. Rep. Fleck: I would like to meet briefly with the nursing home subcommittee after this meeting is over to make sure we are all on the same track.
 24. Rep. Patten: Do not think we have to go as extensive as we did last year. Everyone has worked very hard. The meeting we had in September was beneficial to the Commissioners and the departments as to where we were standing.
 25. Rep. Ahlgren: As committee chair for the Sheriff Dept. we do plan on meeting again. January would be fine.
 26. Rep. Patten: Want to thank Commissioners and heads in keeping cost contained. Thank you to those who voted for the new nursing home. It was a necessary process.
 27. John Widmer, Treasurer: Based on proposed budget being the same as last year's budget, request permission to borrow up to \$14 million in

anticipation of taxes for the year 2010, which is the same as last year.

28. Rep. Patten: Any further questions for the treasurer?

We have minutes from August 31, 2009, September 22, 2009, and November 30, 2009 that need to be approved as well as voting on the request by the treasurer to borrow up to \$14 million in anticipation of taxes for 2010. Take a motion to go into Convention.

Motion by Rep. Knox to go into convention, seconded by Rep. Bridgham.

All in favor.

In Convention.

Motion by Rep Ahlgren to grant permission to the treasurer of Carroll County to borrow up to \$14 million in anticipation of taxes for the year 2010. Seconded by Rep. Umberger. All in favor.

Motion from Rep. Umberger to accept minutes from August 31, September 22, and November 30, 2009. Motion seconded by Rep. Knox.

Rep. Wiley had correction to minutes of September 22. Henry Babson should be David Babson, also David Babson is head of the Advisory committee for UNH, not the building committee.

All in favor of motion of approval of minutes as amended. All in favor.

Motion to come out of Convention by Rep. Knox, seconded by Rep. Bridgham. All in favor.

29. Rep. Patten: Is there any other business we need to take care of? How is the 501C3 coming?

30. Rep. Wiley: We have just scheduled meetings for January 21st and 26th. We hope to gather public and key people to work on a strategy on how to raise money without impacting other non-profits. Proposing to meet the last Tuesday of each month starting in March and continuing.

31. Rep. Patten: Any other questions or comments?

32. Rep. Scala: Question for Commissioners. Explain process/reason behind County tax for towns. Is it a billing process or RSA?

33. Commissioner Sorensen: Rate is set by Concord. It is an RSA on dates of billing.

34. Rep. Patten: RSA has wording for a fine if it is not done on time.

35. Rep. Scala: Timing of billing, town must borrow money to pay bill.

36. Rep. Umberger: Explanation of tax issue. Treasurer has to juggle. Cash flow problem. Town is the last person to be paid; people do not have the money. Just allowed County to borrow up to \$14 million to offset taxes. If you have no reserves or minimal reserves you end up having to borrow money.

37. Commissioner Albee: Will have full building committee meeting this Wednesday at 12:30pm. All are welcome. More observation by delegation now, in the process, will make it clearer to them as we move on.

38. Rep. Wiley: Site plan review tomorrow night at 7pm in Ossipee.

39. Commissioner Albee: Public outreach/courtesy to town of Ossipee.

40. Rep. Patten: The nursing home process has been one of the most open I have ever seen. Want to thank you.

41. Commissioner Sorensen: Check on committee for incentive funds? We get approx \$130k each year and now they have changed things so

all three commissioners need to be on committee as well as Faith person and UnitedWay person to be assigned by the chairman of the delegation? Has this been approved yet?

42. Rep. Patten: May be coming up Thursday for approval. I will see what happens with that. We used to have a delegation member that was on the committee and there was a process that was gone through in the fall.
43. Commissioner Sorensen: Information about incentive funds distribution.
44. Rep. Patten: Any other questions? Call for motion to adjourn?
Rep. Knox made motion to adjourn at 9:45am. Motion seconded by Rep. Umberger.
45. Henry Spencer: Process of Nursing home went wonderfully. Public knew what was going on. Compliment everyone, especially commissioners for putting themselves out there and all the plans out there for the public. Thank you for your yes vote.
46. Rep. Patten: Nice to know it was not done behind closed doors. Process works when open.
47. Rep. Knox: Because process was so open it did get the attention of "others" and widened the examination of plans.
48. Rep. Patten: Our constituents know that we listen.

Those in favor of adjournment?

All in favor.

Meeting adjourned at 9:50am

TREASURER'S REPORT

It is a privilege and honor to submit my first report as Carroll County Treasurer. I would like to thank the County Delegation for the trust they have bestowed on me with my appointment as County Treasurer at the end of August 2009. I would like to extend my sympathy to the family of the late Godfrey Howard, whom I succeeded, and thank him for his years of service to the residents of Carroll County.

I would also like to thank the commissioners and the County office staff for making the transition so seamless. We are truly blessed to have such a dedicated, hardworking and professional staff handling the affairs of the County.

As the recession continues to linger we have continued to see historically low interest rates and it appears that the economic recovery will be extremely slow. On one hand, the low interest rates present a challenge for those unused funds that can be temporarily invested as the return will be much lower than desired. On the other hand, the historically low rates have yielded very favorable financing options on the tax anticipation notes that the County uses to finance the day to day operations. In addition, we are hopeful that the bond financing for the new Nursing Home will yield very favorable rates, thus saving the county taxpayers on interest payments over the life of the bond.

We are reviewing all of our banking relationships to make sure the County is getting the best bang for their buck and providing the best service and management for the residence of the county.

Respectfully Submitted

Jack Widmer - Treasurer



State of New Hampshire

CARROLL COUNTY CONVENTION

Ossipee, N.H. 03864-0152

August 31, 2009

Dear Godfrey:

We want to thank you for all the time; effort and caring you have given to Carroll County and the State of New Hampshire. We will miss your presence when the request borrowing for "Not to Exceed" up to whatever amount for the county to run their affairs. You have always been available to the county offices and the county paychecks when needed. Thank you for your diligence.

We also want to thank you for the knowledge you shared and policy decisions you crafted during the years you were a State Representative in Concord. You represented your constituents well and were a valuable member of the Carroll County Delegation.

The investment policy you implemented for the county brought non-tax dollars to be included as revenue. We thank you for your dedication and thoroughness you brought to your elected position.

You have returned much to the Town of Tuftonboro, the county of Carroll and the State of New Hampshire and we thank you again.

God Bless you and your family.

Sincerely,

State Representatives

Betsey L. Patten

Hon. Betsey L. Patten, Chairman, District 4

Hon. Chris Ahlgren, District 4

Robert M. Bridgham

Hon. Robert Bridgham, District 2

Tom Buco

Hon. Tom Buco, District 1

Ed Butler

Hon. Edward A. Butler, District 1

Gene G. Chandler

Hon. Gene G. Chandler, District 1

Joseph W. Fleck

Hon. Joseph W. Fleck, District 5

Hon. David J. Knox, District 4

Mark McConkey

Hon. Mark McConkey, District 3

John Roberts

Hon. John Roberts, District 3

Dino A. Scala

Hon. Dino A. Scala, District 5

Stanley Stevens

Hon. Stanley Stevens, District 4

Karen C. Umberger

Hon. Karen C. Umberger, District 1

Susan Wiley

Hon. Susan Wiley, District 3

Carroll County Commissioners

David C. Sorensen

David C. Sorensen, Chairman

Chip Albee

Chip Albee, Vice-Chairman

Dorothy Solomon

Dorothy Solomon, Clerk



CARROLL COUNTY BANK ACCOUNTS

TD Banknorth	TYPE	BALANCE
County of Carroll Resgistry of Deeds	CMA-Super Sweep	467,353.44
County of Carroll Operating Account	CMA-Super Sweep	330,659.84
County of Carroll Mountain View Nursing Home	Muni Jumbo CD	274,463.10
County of Carroll	Muni jumbo CD	708.23
County of Carroll Payroll	Premium Muni Checking	85,342.47
Meredith Village Savings Bank		
Carroll County - Juvenile Placement	Certificate of Deposit	271,795.85
Carroll County - Banne Account	Certificate of Deposit	3,856.13
Carroll County - Parsons Account	Certificate of Deposit	9,451.57
Carroll County - Surcharge Reg of Deeds	Certificate of Deposit	107,209.03
Carroll County - Hales Location	Certificate of Deposit	105,957.67
NORTHWAY BANK		
Carroll County - Hales Location	Checking Account	148,359.51
Citizens Bank		
Carroll County - Jail Account	Checking	6,366.30
Carroll County - MVNH	Checking	114,291.15
LACONIA SAVINGS BANK		
Carroll County Operating/Payroll	Checking	346,196.15

CARROLL COUNTY FINANCIAL INFORMATION 2009

EXPENSES 100 FUND	BUDGET 2009	Actual 2009
Commissioners	213,082.00	209,282.87
Treasurer	6,267.00	5,988.79
Special Fees	18,962.00	13,594.86
Human Ser Resources	90,583.00	84,161.09
Water Works	52,605.00	50,692.54
Attorney	394,825.00	382,299.04
Victim Witness	91,145.00	89,071.72
Deeds	496,772.00	481,564.23
Sheriffs Dept.	1,641,405.00	1,609,538.62
Dispatch Center	730,386.00	669,276.16
Medical Referee	13,402.00	14,603.19
Administration Building	196,757.00	193,475.28
Human Services	3,421,998.00	3,042,122.43
Maintenance	69,533.00	65,773.14
Sewer System	46,550.00	48,132.13
Jail & H.O.C.	3,052,172.00	3,094,313.43
Farm	190,027.00	186,676.38
Cooperative Ext. Svs.	230,978.00	230,978.00
Interest Expense	455,381.00	460,169.97
Long Term Debt	697,737.00	694,541.87
Regional Appropriations	190,425.00	189,425.63
Carroll County Convention	12,150.00	12,752.99
TOTAL (100 FUND)	12,313,142.00	11,828,434.36

EXPENSES 300 FUND	2009 BUDGET	2009 ACTUAL
Administration	1,009,126.00	1,431,411.50
Dietary	1,547,445.00	1,474,756.73
Nursing	5,712,844.00	5,520,921.11
Plant Operations	579,895.00	530,941.37
Laundry	119,339.00	89,560.38
Housekeeping	486,832.00	459,838.13
Physicians/Pharmacy	88,450.00	91,201.48
Physical Therapy	271,907.00	355,301.36
Recreational Therapy	429,852.00	408,461.17
Social Services	137,444.00	133,472.37
Special Services	156,400.00	288,670.98
TOTAL (300 FUND)	10,539,534.00	10,784,536.58
<u>GRAND TOTAL</u>	<u>22,852,676.00</u>	<u>22,612,970.94</u>

INCOME 100 FUND	2009 BUDGET	2009 ACTUAL
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County General Income	13,270,053.00	13,266,362.45
Sheriffs Income	246,885.00	280,778.40
Deeds Income	766,200.00	818,219.20
Jail Income	67,000.00	90,167.26
Farm Income	109,500.00	115,915.30
Maintenance Income	40,000.00	50,537.50
Interest Income	50,000.00	20,717.89
Other Income	500,000.00	500,000.00

TOTAL (100 FUND)	15,049,638.00	15,142,698.00
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INCOME 300 FUND

Mt. View Nursing Home	7,803,038.00	9,167,497.26
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GRAND TOTAL	22,852,676.00	24,310,195.26
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2009 SURPLUS		1,197,224.32
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STATEMENT OF COUNTY APPROPRIATIONS AND REVENUE AS VOTED

For: Carroll County

DATE OF CONVENTION: March 25, 2009 Fiscal Year Ending: 2009

Mailing Address: P. O. Box 152, Ossipee, NH 03864

Phone #: 603-539-7751 Fax #: 603-539-4287 E-Mail: kgarry@carrollcountynh.net

Prepared by: Kathleen F. Garry

This form is also to be used to report the voted appropriations, as required under RSA 24:24, to the Secretary of State and to the Commissioner of the Department of Revenue Administration. It is due by September 1 per RSA 21-J:34.

CERTIFICATE OF VOTE

This is to certify that the appropriations entered on this form are those voted by the county convention.

Chairperson

Clerk of County Convention

This form is available on our website: www.nh.gov/revenue

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

MS-42
Rev. 07/08

2009 Carroll County Annual Report

MS-42

Budget - County of Carroll FY 2009

1	2	3	4
Acct.#	APPROPRIATIONS	Appropriations as Voted	DRA USE
GENERAL GOVERNMENT		2009	XXXXXXXXXX
4110	County Convention Costs	12,150	
4120	Judicial		
4122	Jury Costs		
4123	County Attorney's Office	394,825	
4124	Victim Witness Advocacy Program	91,145	
4130	Executive	213,082	
4150	Financial Administration		
4151	Treasurer	6,267	
4153	Other Legal Costs	18,962	
4155	Personnel Administration	90,583	
4191	Planning and Zoning for Uninc.Places		
4192	Medical Examiner	13,402	
4193	Register of Deeds	496,772	
4194	Maintenance of Government Bldg.	266,290	
	Other (specify)	99,155	
PUBLIC SAFETY		2009	XXXXXXXXXX
4211	Sheriff's Department	1,641,405	
4212	Custody of Prisoners		
4214	Sheriff's Support Services		
4219	Other Public Safety	730,386	
CORRECTIONS		2009	XXXXXXXXXX
4230	Corrections	3,052,172	
4235	Adult Probation and Parole		
4300	County Farm Expense	190,027	
COUNTY NURSING HOME		2009	XXXXXXXXXX
4411	Administration	1,009,126	
4412	Operating Expense		
4439	Other Health	9,530,408	

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2009 Carroll County Annual Report

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Budget - County of Carroll FY 2009

1	2	3	4
Acct.#	APPROPRIATIONS	Appropriations as Voted	DRA USE
HUMAN SERVICES		2009	XXXXXXXXXX
4442	Direct Assistance	3,421,998	
4443	Board and Care of Children		
4446	Diversion Program		
4447	Special Outside Services		
	Other (Specify)		
COOPERATIVE EXTENSION		2009	XXXXXXXXXX
4611	Administration	230,978	
4619	Other Conservation		
4650	Regional Appropriations	190,425	
DEBT SERVICE		2009	XXXXXXXXXX
4711	Principal Long-Term Bonds/Notes	697,737	
4721	Interest Long-Term Bonds/Notes	455,381	
	Other (Specify)		
INTERGOVERNMENTAL TRANSFERS		XXXXXXXXXX	XXXXXXXXXX
4800	Intergovernmental Transfers		
CAPITAL OUTLAY		XXXXXXXXXX	XXXXXXXXXX
4901	Land and Improvements		
4902	Machinery		
4903	Buildings		
4904	Improvements Other than Bldg.		
INTERFUND OPERATING TRANSFERS		XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund		
4913	To Capital Projects Fund		
4914	To Proprietary Funds		
4915	To Capital Reserve Funds		
4916	To Fiduciary Funds		
	TOTAL APPROPRIATIONS	22,852,676	

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2009 Carroll County Annual Report

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Budget - County of Carroll FY 2009

1	2	3
Acct.#	SOURCES OF REVENUES	Estimated Revenue Ensuing Fiscal Year
ASSESSMENTS/TAXES		2009
3110	Property Taxes Levied for Unincorporated Places	
3120	Land Use Change Taxes for Unincorporated Places	
3180	Resident Taxes for Unincorporated Places	
3185	Yield Taxes for Unincorporated Places	
3186	Payments in Lieu of Taxes for Unincorporated Places	
3187	Payments in Lieu of Taxes	
3189	Other Taxes	
3191	Penalties on Delinquent Municipal Assessments	
3200	Licenses, Permits, and Fees	
		2009
3319	REVENUE FROM THE FEDERAL GOVERNMENT	
REVENUE FROM THE STATE OF NH		2009
3351	Shared Revenue for Unincorporated Places	
3352	Incentive Funds	
3354	Water Pollution Grants	
3355	Housing and Community Development	
3356	State & Fed. Forest Land Reim. in Unincorporated Places	
3359	Other (Specify)	
3379	INTERGOVERNMENTAL REVENUES	
REVENUES FROM CHARGES FOR SERVICES		2009
3401	Sheriff's Department	246,885
3402	Register of Deeds	766,200
3403	County Corrections	67,000
3404	County Nursing Homes	7,803,038
3405	County Farm	109,500
3407	Maintenance Department	40,000
3409	Other (Specify)	
REVENUE FROM MISCELLANEOUS SOURCES		2009
3501	Sale of County Property	
3502	Interest on Investments	50,000
3503	Rents of Property	67,464
3508	Contributions and Donations/Misc./Refunds	4,001
350	Other (Specify)-Victim Witness	25,000
350	Other (Specify)Extradition/Unincorporated Places	101

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Budget - County of Carroll FY 2009

1	2	5
Acct.#	SOURCES OF REVENUES	Estimated Revenue Ensuing Fiscal Year
OTHER FINANCIAL SOURCES		2009
3912	Transfer from Special Revenue Funds	
3913	Transfer from Capital Projects Funds	
3914	Transfer from Proprietary Funds	
3915	Transfer from Capital Reserve Funds	
3916	Transfer from Trust and Agency Funds	
3934	Proceeds from Long-Term Notes/Bonds	
	ESTIMATED REVENUE SUBTOTAL	9,179,189
	FUND BALANCE TO REDUCE TAX RATE	500,000
	TOTAL ESTIMATED REVENUES	9,679,189

BUDGET SUMMARY

Total Voted Appropriations	22,852,676
Total Revenues	9,679,189
Amount Certified to be Raised by Taxes	13,173,487

